

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - BOARD WORK SESSION
September 23, 2024

Timothy M. Gilmartin, Chairman, called the Tuckahoe School Board of Trustees Work Session to order at 6:30 p.m.

The following Board members and District officials were present:

Timothy M. Gilmartin, Chairman
Robert E. Grisnik, Vice-Chairman
Sean Hattrick, Trustee

Leonard Skuggevik, Superintendent
Doreen Buckley, Assistant Superintendent
Lauri Lenahan, District Clerk
Fernando Osorio, Business Official
Marie Sellers, District Treasurer

The following individuals were also present:

Kelly McClinchy Rita Berry Elizabeth Rodrigues Cara Damer
Germain Smith Lance Gumbs Chris Bernichon

I. Pledge of Allegiance

II. Superintendent/Principal Report

1. Mr. Skuggevik reviewed and responded to correspondence received via email regarding choice of high school, future state of Tuckahoe, Southampton Committee meeting, and Dr. Gerstenlauer cost for services.
2. Mr. Skuggevik presented to the Board the first draft of the High School Proposal for Tuckahoe Common School District. Members of the audience were given an opportunity to comment and ask questions.

III. Resolutions

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 10.

1. RESOLVED that the Board of Trustees approve the appointment of Jolanta Rembisz as School Monitor for the 2024/2025 school year effective September 16, 2024, through June 30, 2025, at an hourly rate of \$21.33.
2. RESOLVED that the Board of Trustees does hereby appoint the following Extracurricular Advisors (Schedule B) for the 2024/2025 school year:
Christopher Bernichon – Community Service Advisor - \$1,358
Jamison Wilson – Community Service Advisor - \$1,358

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3. RESOLVED that the Board of Trustees approve Felisa Mahabal as Substitute Teacher as needed for the 2024/2025 school year effective September 23, 2024, at a rate of pay of \$185 per diem.
4. **TAX ANTICIPATION NOTE RESOLUTION OF TUCKAHOE COMMON SCHOOL DISTRICT, NEW YORK, ADOPTED SEPTEMBER 23, 2024, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,500,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2025**
RESOLVED BY THE BOARD OF TRUSTEES OF TUCKAHOE COMMON SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:
- Section 1. Tax Anticipation Notes (herein called "Notes") of Tuckahoe Common School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$4,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").
- Section 2. The following additional matters are hereby determined and declared:
- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2024, and ending June 30, 2025, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.
- Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.
- Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the Chairman of the Board of Trustees, the chief fiscal officer of the District.
- Section 5. The Notes shall be executed in the name of the District by the manual signature of the Chairman of the Board of Trustees, the Vice Chairman of the Board of Trustees, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

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Section 6. **The Tax Anticipation Note Resolution adopted by the Board of Education on May 13, 2024, is hereby rescinded, revoked and repealed.**

Section 7. This resolution shall take effect immediately.

5. RESOLVED that the Board of Trustees of the Tuckahoe Common School District adopted a Policy to Dispose of Surplus items, and; WHEREAS, the Board of Trustees has designated the School Business Official as the person responsible to properly dispose of said obsolete items, THEREFORE, BE IT RESOLVED, the following unusable and outdated item: Bookshelf (Tag #20140021) is no longer capable of supporting books, which has been requested by the CTE Business Teacher and reviewed by the Board of Trustees be declared obsolete and disposed of at the discretion of the Business Official.

Building Use Form

6. RESOLVED that the Board of Trustees approve Grade 8 Class Advisors to use classroom 110 to host a meeting on September 26, 2024, from 5:45 p.m. to 6:30 p.m. to review the Grade 8 Washington D.C. field trip with parents.
7. RESOLVED that the Board of Trustees approve the building use request of Southampton Youth Association (SYA) to use the cafeteria, relocated to another location if needed for district use, from 1:55 p.m. until 5:30 p.m. and the gym from 3:45 p.m. until 5:30 p.m. Monday through Friday effective September 16, 2024, until June 27, 2025, for the purpose of an SYA After Care Program when school is in session, at an estimated custodial cost of \$20.83 per hour.

Field Trips

8. RESOLVED that the Board of Trustees approve the field trip request of Grade 6 to visit the Westhampton Beach Performing Arts Center to attend the performance of Slam Poetry on November 8, 2024, from 9:15 a.m. to 1:00 p.m. for a total cost of \$968.93, at an approximate cost to the district of \$492.93.
9. RESOLVED that the Board of Trustees approve the field trip request of Grade 1 to visit the Westhampton Beach Performing Arts Center to attend the performance of Gruffalo's Child on February 6, 2025, from 8:45 a.m. to 12:45 p.m. for a total cost of \$891.93 at an approximate cost to the district of \$486.93.
10. RESOLVED that the Board of Trustees approve the field trip request of Grade 1 to visit the Westhampton Beach Performing Arts Center to attend the performance of Moon Mouse: A Space Odyssey on March 18, 2025, from 8:45 a.m. to 12:45 p.m. for a total cost of \$891.93, at an approximate cost to the district of \$486.93.

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IV. Executive Session

At 7:35 p.m., Timothy M. Gilmartin made a motion to enter into Executive Session to discuss contractual matters, seconded by Robert E. Grisnik and unanimously carried.

At 7:49 p.m., the Board came out of Executive Session

At 7:50 p.m., Timothy M. Gilmartin made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

At 7:53 p.m., Timothy M. Gilmartin made a motion to re-enter into Executive Session to discuss contractual matters, seconded by Robert E. Grisnik and unanimously carried.

At 7:56 p.m., the Board came out of Executive Session and passed the following resolutions.

11. RESOLVED that the Board of Trustees approve the salary increase for the Tuckahoe Common School Account Clerk position to \$51,000 effective September 23, 2024.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried

12. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Kearns to perform tracking and reporting for Part 154-CEEP to the state at an annual stipend of \$3,000 for the 2024/2025 school year effective September 23, 2024.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried

At 7:57 p.m., Timothy M. Gilmartin made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

Lauri Lenahan, District Clerk
Tuckahoe Common School District