

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

Sean Hattrick, Chairman, called the Tuckahoe School Board of Trustees Annual Budget Hearing and Regular Board Meeting to order at 6:31 p.m.

The following Board members and District officials were present:

Sean Hattrick, Chairman
Timothy M. Gilmartin, Vice-Chairman
Robert E. Grisnik, Trustee

Leonard Skuggevik, Superintendent/Principal
Lauri Lenahan, District Clerk
Doreen Buckley, Assistant Superintendent
Katelyn Fretto, Business Official
Marie Sellers, District Treasurer

The following individuals were also present:

Monica Ramirez-Montagut	Elizabeth Rodrigues	Kelly McClinchy	Cara Damer
Andrea Dozier-Nartey	Wendy Gottlieb	Shyane Jones	Shameka Clark
WillaMae Cardy	Linda Goldsmith	Tristan Reese	Catherine O'Connor
Amanda Gisbert	Nicolas Gisbert	Audra Gisbert	Mark Ravela
Korey Tietjen	Lorraine Duryea	Laura Angelone	Jamie Pajan
Alson Schmidt	Rita Berry	Judy Dominski	Sharayah Carita
Jenna Kockenmeister	Kerry Terry	Justine Charos	

I. Pledge of Allegiance

II. District Clerk reads Notice of Meeting & Qualifications of Voters

District Clerk Lauri Lenahan reads the Notice of Meeting & Qualifications of Voters.

III. Presentation of the proposed 2024/2025 School Budget

Leonard Skuggevik, Superintendent, presented the 2024/2025 proposed Tuckahoe Common School Budget.

IV. Introduction of Andrea Dozier, Executive Director of the Southampton Youth Association

Andrea Dozier of the Southampton Youth Association presented and reviewed programs regarding the Southampton Youth Association proposition.

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

V. Introduction of Monica Ramirez-Montagut, Executive Director of the Parrish Art Museum

Monica Ramirez-Montagut of the Parrish Art Museum presented and reviewed programs regarding the Parrish Art Museum proposition.

VI. Review qualifications of voters and remind voters that voting will take place on Tuesday, May 21, 2024, from 7:00 a.m. to 8:00 p.m. in the School Library.

District Clerk Lauri Lenahan reviewed the qualifications of voters and the date, time and place of the Budget Vote and Trustee Election.

VII. Motion at 7:12 p.m. to adjourn the Budget Hearing and convene the Regular Board Meeting.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

VIII. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Regular Board Meeting on April 8, 2024, and the Special Board Meeting on April 16, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

IX. Approval of Treasurer's Report

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of March 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

X. Correspondence

1. Correspondence received from Eastern Suffolk BOCES – Thank you for the support of the Eastern Suffolk BOCES 2024-2025 Administrative Budget.
2. Correspondence was received by East End Health Plan Election Committee regarding the Trustee Election & Nominations.

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

XI. Superintendent/Principal Report

1. **Enrollment Update:**

PK-18, K-26, Grade 1-30, Grade 2-28, Grade 3-26, Grade 4-24, Grade 5-27, Grade 6-27, Grade 7-25, Grade 8-20 = 251
Southampton Elementary/Intermediate Schools-4, Southampton H.S.-141, Hampton Bays Elementary/Middle-0, WHBLC-3, Sequoya-0, Our Lady of the Hamptons-30, Montessorri-0, Alternatives-1, Raynor Country Day School-2, St. John's Baptist-1, St. Anthony's-1, Chaminade-1, Moriches Interm-1, Hayground-1, Lower Ross-8, HB Ward-0, It Takes a Village-0, Anderson Center-1, Home Schooled-2 = 197
Total Enrollment: students 448

2. Mr. Skuggevik introduced the new employees which are on the agenda for approval.
3. Mr. Skuggevik informed the Board of the upcoming school events which include Class Pictures, Spring Concerts, and the school calendar's unused snow days, which will be used Thursday, May 23 and Friday, May 24, 2024.
4. Mr. Skuggevik reminded the Board of the upcoming Budget Vote & Trustee Election on May 21, 2024.

XII. Business Official's Report

1. Mrs. Fretto reviewed the Residency Report.
2. Mrs. Fretto reviewed the Monthly Fund Balance Analysis.

XIII. Assistant Superintendent

1. Ms. Buckley updated the Board on the NYSESLAT, NYS ELA & MATH Assessment tests and thanked teachers and staff.

XIV. New Business - None

XV. Old Business

1. Mr. Skuggevik reviewed Assembly Bill 10042 and Senate Bill 9183 regarding the proposition to qualified electors to such district to reorganize such school district as a union free school district.

XVI. P.T.O. Report

Alison Schmidt, PTO President, updated the Board on PTO events such as Plant Sale, Teacher Appreciation Week, and Parent/Teacher Soiree.

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

XVII. Public Commentary

Members of the audience were given an opportunity to comment and ask questions.

XVIII. Resolutions

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 7 through 32.

Personnel

1. RESOLVED that the Board of Trustees accept with regret the resignation of Katelyn Fretto from the position of Business Official effective May 31, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

2. RESOLVED that the Board of Trustees accept with regret the resignation of Yiseth Pacheco from the position of Account Clerk effective May 3, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

3. RESOLVED that the Board of Trustees does hereby appoint upon the recommendation of the Superintendent of Schools Aditya Joseph Dhara as School Business Official for the Tuckahoe Common School District effective July 1, 2024; rate of pay to be \$160,000 with benefits per the contract agreement; additionally, that the Board Chairman is authorized to execute an Agreement providing for the terms and conditions of the employment of Aditya Joseph Dhara effective July 1, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

4. RESOLVED that the Board of Trustees pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of the Superintendent of Schools, does hereby appoint Shyane Jones, who holds a valid New York State certificate permitting her to teach subjects in Students with Disabilities (Birth-Grade 6) to a four-year probationary position as an Special Education Teacher for the period from September 1, 2024 through August 31, 2028; and
BE IT FURTHER RESOLVED that Ms. Jones must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the four (4) years preceding her tenure date and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure; and BE IT FURTHER

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

RESOLVED that the annual salary of this appointment is to be paid at Step F1 (\$67,856) with applicable fringe benefits as per the TTA Contract.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

5. RESOLVED that the Board of Trustees pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of the Superintendent of Schools, does hereby appoint Amanda Gisbert, who holds a valid New York State certificate permitting her to teach subjects in Reading Education, to a four year probationary position as a Reading Teacher for the period from September 1, 2024 through August 31, 2028; and
BE IT FURTHER RESOLVED that Ms. Gisbert must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the four (4) years preceding her tenure date and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure; and BE IT FURTHER RESOLVED that the annual salary of this appointment is to be paid at Step F1 (\$67,856) with applicable fringe benefits as per the TTA Contract.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

6. RESOLVED that the Board of Trustees approve Catherine O'Connor as Substitute Teacher as needed for the 2023/2024 school year effective May 22, 2024, at a rate of pay of \$185 per diem.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

7. RESOLVED that the Board of Trustees approve the childcare leave request from Christina Orioles to utilize accumulated sick and personal leave as appropriate effective on or about September 1, 2024; upon the expiration of accumulated sick and personal leave in accordance with Article XIII-Child Care Leave, Christina Orioles will utilize Family Medical Leave through on or about January 31, 2025.
8. RESOLVED that the Board of Trustees approve medical leave under the Family and Medical Leave Act for Brett Voegel effective May 7, 2024, until June 30, 2024.

Administrative

9. RESOLVED that the Board of Trustees approve Assemblyman Thiele to move forward with Assembly Bill 10042 and Senator Palumbo, Senate Bill 9183 authorizing the Tuckahoe Common School District to submit a proposition to the qualified electors of such district to reorganize such school district as a union free school district.

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

Finance

10. TAX ANTICIPATION NOTE RESOLUTION OF TUCKAHOE COMMON SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 13, 2024, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,500,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2025

RESOLVED BY THE BOARD OF TRUSTEES OF TUCKAHOE COMMON SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Tuckahoe Common School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$2,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2024, and ending June 30, 2025, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the Chairman of the Board of Trustees, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the Chairman of the Board of Trustees, the Vice Chairman of the Board of Trustees, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

11. RESOLVED that the Board of Trustees approve the Engagement Letter for external auditing services from Cullen & Danowski for the 2023/2024 school year at a contract fee of 32,300.

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

12. **WHEREAS**, the Board of Education of the Tuckahoe Common School District desires to embark upon the following capital improvements at the District’s facilities: (1) Furnish and Install a twelve (12) head heat recovery VRF system; (2) Demo (1) twelve (12) Section 94 Series Weil McLain Boiler and Install three (3) High Efficient Condensing 500 mbh gas fired or oil boilers; (hereinafter the “Projects”); and
WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and
WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(1)); and
WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and
WHEREAS, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5(c)(10));
WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and
WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1),(2) and (10) of the SEQR Regulations; **NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and **BE IT FURTHER RESOLVED**, that the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and **BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department.
13. **RESOLVED** that the Board of Trustees approve payment to East End Glass Inc. for glass repair and replacement for the 2023/2024 school year.
14. **RESOLVED** that the Board of Trustees approve the East Hampton Union Free School District to provide transportation to certain children who attend Tuckahoe Common School District from April 10, 2024, to June 30, 2024.
15. **RESOLVED** that the Board of Trustees approve payment to Melrose Pizza for the purchase of products and food for the annual budget vote and election on May 21, 2024.

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

16. RESOLVED that the Board of Trustees accept a donation of 2 pieces of 3 x 8 Cedar Picket Fence from Water Mill Building Supply for Mrs. Fischette and Mrs. Bernichon’s class to build a Sensory Garden, at an estimated value of \$311.96.
17. RESOLVED that the Board of Trustee approve the following budget transfer:

From Code:	To Code	\$ Amount	Reason for Transfer
A2250.47	A2110.47	\$ 150,000.00	For High School Reg Ed Tuition - 23/24 Additional Student Cost
A2250.49	A2110.47	\$ 200,000.00	For High School Reg Ed Tuition - 23/24 Additional Student Cost

Appointments

18. RESOLVED that the Board of Trustees appoint Lauri Lenahan, District Clerk, as the Chief Election Official for the Budget Vote and Trustee Election on May 21, 2024.
19. RESOLVED, in accordance with Education Law Section 2025, the Board of Trustees of the Tuckahoe Common School District hereby appoint Katelyn Fretto as Assistant District Clerk for the May 21, 2024, Budget Vote and Trustee Election.
20. RESOLVED that the Board of Trustees appoint Mary-Alice Halsey, a school district resident, as the Election Chairperson for the Budget Vote and Trustee Election on May 21, 2024, at a rate of pay of \$18.00 per hour.
21. RESOLVED that the Board of Trustees appoint the following individuals as Election Inspectors for the Budget Vote and Trustee Election on May 21, 2024, at a rate of pay of \$17.00 per hour.
- Fredricka Hughs Jenny Filingeri Debbie Harrington
22. RESOLVED that the Board of Trustees appoint the following individuals as Election Inspectors for the Budget Vote and Trustee Election on May 21, 2024.
- Katelyn Fretto Marie Sellers
23. RESOLVED that the Board of Trustees appoint Elizabeth Rodrigues as a Spanish language translator at the May 21, 2024, annual budget vote and election in accordance with Section 203 of the Voting Rights Act of 1965; payment for services from 3:00 p.m. until 8:00 p.m. at contractual hourly rate.
24. RESOLVED that the Board of Trustees approve Yiseth Pacheco as Part time Account Clerk, for no more than 17.5 hours per week, effective May 6, 2024, a rate of \$22.50 per hour.

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

25. RESOLVED that the Board of Trustees approve the use of surplus funds to NAKA Technologies, LLC, General Services Administration contract approved according with purchasing policy 6700, to install servers supporting video, access control panels, replacement for the existing access control system and migrating current door readers with new system, licensing for new system, installation and testing of wireless locks, nodes, gates, and running cables, and upgrade the existing intrusion alarm panel and tie-in all existing devices, as well as replace the fire alarm communicator with an ethernet/Cellular unit at an estimated cost of \$123,933.13.

Field Trips

26. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit Agawam Park for the purpose of social skills on June 12, 2024, from 10:00 a.m. to 1:00 p.m., at an approximate cost to the district of \$338.82.
27. RESOLVED that the Board of Trustees approve the field trip request of the Guidance Department and Grade 8 to visit Southampton High School for Southampton High School orientation on May 22, 2024, from 11:45 a.m. to 2:30 p.m. at an approximate cost to the district of \$338.82.
28. RESOLVED that the Board of Trustees approve the field trip request of Grade 4 to visit the Morton Wildlife Refuge for the purpose of Science Plant and Animal Unit on June 7, 2024, from 10:30 a.m. to 2:00 p.m., at an approximate cost to the district of \$441.93.
29. RESOLVED that the Board of Trustees approve the field trip request of Grade 4 to visit the Southampton History Museum for the purpose of Social Studies Colonial Unit on June 14, 2024, from 10:00 a.m. to 2:15 p.m., at an approximate cost to the district of \$493.49.

Building Use

30. RESOLVED that the Board of Trustees approve the date change for the building use request of the Southampton Golf Club to use the parking areas of the district on Saturday, June 28, 2025, from 6:00 p.m. to 10:30 p.m.
31. RESOLVED that the Board of Trustees approve the building use request of Grades 5 and 6 Student Council to use the middle school classrooms for a Scavenger Hunt on June 6, 2024, from 2:55 p.m. to 3:45 p.m.

CSE Recommendations

32. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on April 2, 2024, April 4, 2024, April 8, 2024, April 11, 2024, April 30, 2024, May 1, 2024, and May 2, 2024, for the following students.

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 13, 2024

#120480719	#120480564	#120480557	#120480795
#120480539	#120480826	#120480163	#120480579
#120480635	#120480203	#120480805	#120480794
#120480710	#120480763	#120480781	#120480753

XIX. Executive Session

At 8:10 p.m. Sean Hattrick made a motion to adjourn the Regular Board meeting and enter Executive Session to discuss contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 8:38 p.m., the Board came out of Executive Session and passed the following resolution.

33. RESOLVED that the Board of Trustees approve the field trip request of Grade 8 to visit Six Flags Great Adventure for the purpose of end of year celebration on June 18, 2024, from 7:00 a.m. to 9:00 p.m. for a total cost of \$4,070, at an approximate cost to the district of \$3,270.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

At 8:40 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

Signed:
Lauri Lenahan, District Clerk