

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes – PUBLIC HEARING & REGULAR BOARD MEETING
June 13, 2022

Robert E. Grisnik, Vice-Chairman, called the Tuckahoe School Board of Trustees Public Hearing and Regular Board Meeting to order at 6:31 p.m.

The following Board members and District officials were present:

Robert E. Grisnik, Vice-Chairman
Sean Hattrick, Trustee
Timothy M. Gilmartin, Chairman – not present

Leonard Skuggevik, Superintendent
Lauri Lenahan, District Clerk
Doreen Buckley, Director of P.P.S.
Carl Fraser, Interim Business Official
Katelyn Fretto, District Treasurer

The following individuals were also present:

Nicole Fischette	Korey Tietjen	Kelly McClinchy	Laurie Verdeschi
Colleen McIntyre	Mitch Sobczyk	Mata McAskill	Lenny Granelli
Elizabeth Kearns	Barbara Imperiale	Ruth Pegg	Mary-Alice Halsey
Judy Dominski	Jeff Hanhausen	Christine Hanhausen	Susie Armusewicz
Allison Schmidt	Dan Schmidt	Lieutenant Ralph	

I. Pledge of Allegiance

II Code of Conduct Policy

1. Mr. Skuggevik reviewed the Tuckahoe Common School District Code of Conduct Policy 5300.00 updates pertaining to the recommended standards of the New York State School Board Association (NYSSBA).

Motion to adjourn the Public Hearing and convene the Regular Board Meeting.

At 6:48 p.m., Robert E. Grisnik made a motion to adjourn the Public Hearing and convene the Regular Board meeting, seconded by Sean Hattrick, and unanimously carried.

III. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Annual Budget Hearing and Board Meeting on May 9, 2022, and the Annual Meeting and Trustee Election on May 17, 2022.

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick, and unanimously carried.

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IV. Approval of Treasurer’s Report

RESOLVED that the Board of Trustees approve the Treasurer’s Report for the month of May 2022.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

V. Correspondence

1. Eastern Suffolk BOCES congratulated the Board of Trustees and Administration on the approval of the 2022/2023 district budget.
2. Nassau-Suffolk Schools Board Association N-SSBA recognized the School Board members for their dedication with an Honor Certificate.
3. Save the Date for the SCOPE’s Annual Dinner Meeting, Tuesday, August 16, 2022.
4. Judi Roth, STAR Board Member requested support letter from Board regarding the Town Aquatic Recreation Center.
1. Tuckahoe Common School former students achieved Class of 2022 Southampton High School Summa Cum Laude status and presented to Board, Administration and Faculty a thank you framed picture gift from the Caulfield, Luss, Marano and Mathews families.

VI. Superintendent/Principal Report

1. **Enrollment Update:**
PK-23, K-26, Grade 1-29, Grade 2-27, Grade 3-30, Grade 4-33, Grade 5-24, Grade 6-18, Grade 7-26, Grade 8-31 = 267
Southampton Elementary/Intermediate Schools-4, Southampton H.S.-148, Hampton Bays Elementary/Middle-1, WHBLC-4, Sequoya-2, Alternatives-4, Bridgehampton-1, Our Lady of the Hamptons-31, Montessori-2, Raynor Country Day School-4, St. John’s Baptist-4, Stony Brook School-1, Hayground-1, Lower Ross-6, It Takes a Village-1, Clayton Huey-1, Anderson Center-1, Home Schooled-6 = 222
Total Enrollment: 489 students
2. Mr. Skuggevik updated the Board on the 2022/2023 school opening and reminded the Board that the Grade 8 Graduation will be held outside on Thursday, June 23, 2022, at 6:30 p.m.
3. Mr. Skuggevik updated the Board regarding the new special education program for the 2022/2023 school year and how it benefits our students and school.

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4. Mr. Skuggevik informed the Board of the National Junior Honor Society for Art and how Tuckahoe School would like to participate in the program with the support of Art teacher, Mrs. Imperiale Sanders.
5. Mr. Skuggevik updated the Board regarding Field Day held on Friday, June 10, 2022, with the assistance of Southampton Town Police Department, Lieutenant Ralph outlining the details of the unexpected lockdown. Administration, faculty, and parents were applauded for their quick and diligent response. All recommendations and comments from the parents and community present were heard and noted by the Board, Superintendent and Lieutenant Ralph.

VII. Business Official's Report

1. Mr. Fraser reviewed the Residency Report.
2. Mitch Sobczyk updated the Board regarding upcoming roof, painting, and concrete summer projects.
3. Mrs. Fretto reviewed the Monthly Fund Balance Analysis.

VIII. Director of Pupil Personnel Report

1. Mrs. Buckley expressed her enthusiasm to the Board regarding the new special education program for the 2022/2023 school year.

IX. Policy Manual Updates

First Reading of the following policies:

- 5300.00 – Code of Conduct
- 5300.05 – Introduction
- 5300.10 – Definitions
- 5300.15 - Student Rights and Responsibilities
- 5300.20 – Essential Partners
- 5300.25 – Student Dress Code
- 5300.30 - Prohibited Student Conduct
- 5300.35 – Reporting Violations
- 5300.40 – Disciplinary Consequences, Procedures and Referrals
- 5300.40E – School Rules and Potential Disciplinary Procedures
- 5300.45 – Alternative Instruction
- 5300.50 - Discipline of Students with Disabilities
- 5300.55 – Corporal Punishment
- 5300.60 – Student Searches and Interrogations
- 5300.70 – Public Conduct on School Property

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X. New Business

1. Mr. Skuggevik informed the Board that with the assistance of Assembly Thiele a bill has been sent to the NYS Governor in regard to the Peconic Land Trust and P.I.L.O.T program.

XI. Old Business

1. Mr. Skuggevik and Mr. Grisnik updated the Board on the success of Honor Flight and how Tuckahoe students contributed to that success with letters and drawing for the Veterans.

XII. P.T.O. Report

1. P.T.O President, Susie Armusewicz thanked all the parents, teachers, and administration for their support in making Field Day a success and for everyone's quick response during the unexpected lockdown.

XIII. Tuckahoe Educational Foundation Report - None

XIV. Public Commentary

1. Judy Dominski thanked the Board and Administration for the conversation at the meeting and asked the Board to consider live streaming meetings for parents and community members not in attendance.
2. Allison Schmidt inquired about a school security manual available online for parents to view. Mr. Skuggevik responded that a limited version is available on the school website.

XV. Resolutions

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried;
BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 3 through 5 and 8 through 36.

Personnel

1. RESOLVED that the Board of Trustees pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of the Superintendent of Schools, does hereby appoint Leonard Granelli, who holds a valid New York State Certificate permitting him to teach subjects in Students with Disabilities (Birth-Grade 6), to a four year probationary position as an Special Education Teacher for the period from September 1, 2022 through August 31, 2026; and

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BE IT FURTHER RESOLVED that Mr. Granelli must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the four (4) years preceding his tenure date and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure; and BE IT FURTHER RESOLVED that the annual salary of this appointment is to be paid at Step J1 (\$71,019) with applicable fringe benefits as per the TTA Contract.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

2. RESOLVED that the Board of Trustees pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of the Superintendent of Schools, does hereby appoint Mata McAskill, who holds a valid New York State Certificates permitting him to teach subjects in General Science 7-12 and Biology 5-12, to a four-year probationary position as General Science and Biology Teacher for the period from September 1, 2022, through August 31, 2026; and
BE IT FURTHER RESOLVED that Mata McAskill must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the four (4) years preceding him tenure date and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure; and
BE IT FURTHER RESOLVED that the annual salary of this appointment is to be paid at Step F1 (\$65,865) with applicable fringe benefits as per the TTA Contract.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

3. RESOLVED that the Board of Trustees approve the salary schedule movement for Allison Corrigan from column 6H (\$85,347) to column 7J (\$92,326), effective September 1, 2022.
4. RESOLVED that the Board of Trustees approve Jessica Ovanessian to perform Instructional Technology services effective July 1, 2022, through August 31, 2022, not to exceed 25 days at per diem rate.
5. RESOLVED that the Board of Trustees approve Angela Parisi to perform duties required as Guidance Counselor for the Tuckahoe Common School District effective July 1, 2022, through August 31, 2022; not to exceed 10 days at per diem rate.
6. RESOLVED that the Board of Trustees, pursuant to Section 5 of the Rules and Regulations of the Civil Service Law, upon recommendation of the Superintendent of School, does hereby appoint Elizabeth Kearns to the permanent position of Full Time Office Assistant effective June 14, 2022.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

7. RESOLVED that the Board of Trustees, pursuant to Section 5 of the Rules and Regulations of the Civil Service Law, upon recommendation of the Superintendent of School, does hereby appoint Colleen McIntyre to the permanent position of Full Time Office Assistant effective June 14, 2022.

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Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

Appointments

8. RESOLVED that the Board of Trustees approve all teaching personnel of The Tuckahoe Common School District, who are selected by the Superintendent and Summer Program Administrator, to provide summer educational instruction effective July 5, 2022, through August 9, 2022, at the rate of \$ 250 per diem.
9. RESOLVED that the Board of Trustees approve the appointment of following teachers to provide summer educational instruction effective July 5, 2022, through August 9, 2022, at the rate of \$250 per diem.

Emily Cheverino	Patricia Hancock	Gina Luciano	Kaitlyn Cooper
Katelyn Acquino	Kelsey Cameron	Linda Cennamo	Justine Charos
Alison Goldberg	Monica Guillen	Jennifer Snell	Kim Tierney
Laurie Verdeschi	Angela Parisi		
10. RESOLVED that the Board of Trustees approve the appointment of Victoria Kind to the position of Teacher Assistant to provide summer educational instruction effective July 5, 2022, through August 9, 2022, at the rate of \$125 per diem.
11. RESOLVED that the Board of Trustees approve Wendy Meyer as School Nurse for the Summer Program, effective July 5, 2022, through August 9, 2022, at a rate of \$250 per diem.
12. RESOLVED that the Board of Trustees approve Taylor Block to provide Speech Language services to the Tuckahoe Common School District students, effective July 5, 2022, through August 9, 2022, per the Home Tutoring rate provided on Scheduled B of the TTA contract.
13. RESOLVED that the Board of Trustees approve the following substitute custodians as needed for the 2022/2023 school year effective July 1, 2022, through June 30, 2023, at a rate of \$21.72 per hour.

Brandon Johnson	Edward King	D’Avious Jackson	Charles Jacobs
Volodymyr Yaremchuk	Jamal Proctor	Eleazar Rowe	
14. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Rodrigues as an office helper on an as needed basis effective July 1, 2022, through August 31, 2022; at a rate of \$23.26 per hour.
15. RESOLVED that the Board of Trustees approve the appointment of Schuyler Gallagher as Monitor for the Summer Program, effective July 5, 2022, through August 9, 2022, at the rate of 20.50 per hour.
16. RESOLVED that the Board of Trustees appoint Nicole Hadix to perform duties for the Reading Department effective July 1, 2022, through August 31, 2022, at a hourly rate of \$20.50 not to exceed 12 hours per week.

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17. RESOLVED that the Board of Trustees appoint Alison Goldberg as a Substitute Teacher as needed for the 2021/2022 school year effective June 8, 2022, through June 30, 2022; at a rate of pay of \$185.00 per diem.
18. RESOLVED that the Board of Trustees appoint Mata McAskill as a Substitute Teacher as needed for the 2021/2022 school year effective May 23, 2022, through June 30, 2022; at a rate of pay of \$185.00 per diem.
19. RESOLVED that the Board of Trustees approve the appointment of Charles Jacobs as Substitute Custodian, as needed for the 2021/2022 school year, rate of pay \$21.19 per hour, pending fingerprint clearance.

Administrative

20. RESOLVED that the Board of Trustees as per Policy 5152 sets the tuition rate for non-resident students at \$4,000 for the 2022/2023 school year; this rate is applicable for non-resident students of staff and full-time in-house vendors only.
21. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District School Counseling Plan for the 2022/2023 school year.

Finance

22. RESOLVED that the Board of Trustees authorize the School Business Official to make all necessary budgetary transfers for the end of the year financial book closing.
23. RESOLVED that the Board of Trustees accept the donation of \$500 from Suffolk Association of School Business Officials on behalf of Katie Fretto. These funds will be used for 8th grade scholarship awards.
24. RESOLVED that the Board of Trustees approve Metropolitan Life Insurance Company to provide dental insurance for the Tuckahoe Common School District employees per the agreement effective July 1, 2022.
25. RESOLVED that the Board of Trustees approve the Eastern Suffolk BOCES Shared Services Agreement for the 2022/2023 school year.
26. RESOLVED that the Board of Trustees approve the services agreement between the Tuckahoe Common School District and U.S. OMNI for continuation of 403(b)/457(b) administration services for the 2022/2023 school year at an annual amount of \$824.
27. RESOLVED that the Board of Trustees approve payment to Southampton UFSD to provide special education services for summer instruction to the Tuckahoe Common School District on or about July 5, 2022, through August 12, 2022, for Tuckahoe CSD students in attendance at an estimated tuition rate of \$3,645 per student as per contractual agreement.

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28. RESOLVED that the Board of Trustees approve payment to Center Moriches School District to provide special education instruction to the Tuckahoe Common School District for the 2022/2023 summer program at an estimated tuition rate of \$7,014.60 per student provided by the Center Moriches School District per contractual agreement.
29. RESOLVED that the Board of Trustees award the **Asphalt Shingle** Roof Replacement Bid to Long Island Roofing as the lowest responsible bidder at a cost of \$159,000. A total of four (4) bids were received and opened on May 16, 2022, at 11.00 a.m.
30. RESOLVED that the Board of Trustees award the **Acrylic - Fluid** Roof Replacement Bid to Carter-Melence Inc. as the lowest responsible bidder at a cost of \$87,283. A total of five (5) bids were received and opened on May 16, 2022, at 11.00 a.m.
31. RESOLVED that the Board of Trustees approve the Tuckahoe Common School Instructional Staff to attend Adventure Park at Long Island on Monday, June 27, 2022, for the purpose of Professional Development geared towards team building, motivation, commitment, confidence, and trust activities from 10:00 a.m. to 2:00 p.m. including lunch and transportation not to exceed \$5,000.
32. *Resolution to Increase various reserve funds with unassigned fund balance remaining at June 30, 2022*
RESOLVED that the Board hereby authorizes and directs that unassigned fund balance remaining in the District's General Fund at the conclusion of the 2021-22 fiscal year on June 30, 2022, or so much of the amount as is available for this purpose, shall be transferred to the following reserves:
* Facilities Improvement Program 2020 capital reserve fund to a maximum amount of \$600,000
* Workers' Compensation Reserve fund to a maximum amount of \$100,000
* Unemployment Reserve Fund to a maximum amount of \$100,000
* Retirement contribution TRS reserve fund to a maximum amount of \$123,988
The funds shall be deposited, invested, and accounted for in accordance with General Municipal Law.
BE IT FURTHER RESOLVED that the above-described transfer may occur at any time after the District's year-end fund balance, as of June 30, 2022, has been calculated and ascertained with reasonable certainty, provided that the transfer shall occur prior to issuance of the District's tax levy for the 2022-2023 school year.

Field Trips

33. RESOLVED that the Board of Trustees approve the revision of resolution number nine (9) from the November 8, 2021, Regular Board Meeting increasing the cost of trip from \$ 350.00 to \$400.00, due to admission cost per student for Grade 2 field trip to visit Scallop Pond on May 26, 2022, from 8:30 a.m. to 11:30 a.m. for a total cost of \$727.36, at an approximate cost to the district of 327.36.

Building Use

34. RESOLVED that the Board of Trustees approve the building use request of the Lion's Club to utilize the school library to conduct a meeting on June 1, 2022, from 6:30 p.m. to 7:30 p.m.

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35. RESOLVED that the Board of Trustees approve the building use request of the Tuckahoe P.T.O. to utilize the school district building and grounds as needed for the 2022/2023 school year as per the 2022/2023 Tuckahoe P.T.O. calendar provided.

CSE Recommendations

36. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on April 26, 2022, May 4, 2022, May 11, 2022, May 18, 2022, May 25, 2022, June 1, 2022, and June 8, 2022, for the following: students:

#120480715	#120480163	#120480203	#120480739
#120480697	#120480554	#120480357	#120480464
#120480579	#120480557	#120480759	#120480695
#120480540	#120480593	#120480193	#120480192
#120480740			

XVI. Convene Meeting of the Audit Committee

At 8:19 p.m., Robert E. Grisnik made a motion to convene a meeting of the Audit Committee, seconded by Sean Hattrick and unanimously carried.

- Claims Auditor Report – April 1, 2021, to June 30, 2021

37. RESOLVED that the Board of Trustees approve the Claims Auditor Report for April 1, 2021, through June 30, 2021, as presented.

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick, and unanimously carried.

Robert E. Grisnik made a motion to adjourn the Audit Committee Meeting and convene the Regular Board meeting, seconded by Sean Hattrick, and unanimously carried.

XVII. Executive Session

At 8:21 p.m. Sean Hattrick made a motion to adjourn the Regular Board meeting and convene Executive Session to discuss Contractual matters, seconded by Robert E. Grisnik, and unanimously carried.

At 8:42 p.m., the Board came out of Executive Session.

At 8:43 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

Signed:
Lauri Lenahan, District Clerk

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