

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - REGULAR BOARD MEETING
October 10, 2023

Sean Hattrick, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Sean Hattrick, Chairman
Timothy M. Gilmartin, Vice-Chairman
Robert E. Grisnik, Trustee

Leonard Skuggevik, Superintendent
Doreen Buckley, Assistant Superintendent
Katelyn Fretto, Business Official
Lauri Lenahan, District Clerk
Marie Sellers, District Treasurer

The following individuals were also present:

Elizabeth Rodrigues	Jenn Ditta	Renata Rodrigues	Rita Berry	Mary-Alice Halsey
Jason Russell	Sam Kelly	Catherine Tyler	Ruth Pegg	Alison Schmidt
Cara Damer	Dean McNamara	Christine Hanhausen		Jeff Hanhausen

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Regular Board Meeting on September 11, 2023, Special Board Meeting on September 19, 2023, and the Work Session on September 26, 2023.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

III. Approval of Treasurer's Report

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of August 2023.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

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IV. Correspondence

1. Correspondence received from O'Shea, Marcincuk & Bruyn, LLP, informing the district of subdivision plans on North Magee Street.

V. Superintendent / Principal Report

1. **Enrollment Update:**
PK-16, K-23, Grade 1-31 Grade 2-25, Grade 3-25, Grade 4-26, Grade 5-28, Grade 6-29, Grade 7-24, Grade 8-20 = 247
Southampton Elementary/Intermediate Schools-4, Southampton H.S.-138, WHBLC-3, Our Lady of the Hamptons-32, Raynor Country Day School-2, St. Anthony's-1, Hayground-1, Lower Ross-8, Moriches Interm-1, Alternatives-2, Anderson Center-1, Home Schooled-2= 194
Total Enrollment: 442 students
2. Mr. Skuggevik informed the Board of upcoming school events such as the Southampton and North Sea Fire Department fire trucks visit, picture day, field trips, Halloween Parade, P.T.O. Book Fair and Halloween Trunk or Treat.

VI. Business Official's Report

1. Mrs. Fretto reviewed the "News & Notes" Brian Paddleford prepared regarding work that has been completed to date.
2. Mrs. Fretto reviewed the Residency Report.
3. Mrs. Fretto reviewed the response to the Auditor's Financial Statement for the fiscal year ending June 30, 2023.
4. Mrs. Fretto updated the Board on the Tax Anticipation Note (T.A.N).

VII. Assistant Superintendent Report

1. Ms. Buckley updated the Board on New York State ELA and Math Assessment reports.

VIII. New Business

1. Mr. Skuggevik informed the Board of the updates being made by the properties which border Tuckahoe Common School.

IX. Old Business

1. Mr. Skuggevik updated the Board on the progress of school security.

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X. P.T.O. Report

Alison Schmidt updated the Board on the upcoming P.T.O. events.

XI. Public Commentary

Discussion took place regarding changes being made to properties surrounding school, P.I.L.O.T monies, school security, bus company GPS tracking, website update, live streaming of Board meetings, and a translator to be present at Board meetings.

XII. Resolutions

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 14.

Personnel

1. RESOLVED that the Board of Trustees approve a translator to be present at all Board Meetings for the 2023/2024 school year at a rate of \$100 per meeting.
2. RESOLVED that the Board of Trustees approve childcare leave under the Family and Medical Leave Act for Leonard Granelli to utilize accumulated sick and personal leave as appropriate and needed effective on or about January 18, 2024, with a return date on or about February 14, 2024.
3. RESOLVED that the Board of Trustees approve childcare leave under the Family and Medical Leave Act for Peter Falango to utilize accumulated sick and personal leave as appropriate and needed effective on or about March 18, 2024, with a return date on or about June 14, 2024.
4. RESOLVED that the Board of Trustees approve Andrew Hempel as Substitute Teacher for the 2023/2024 school year effective October 4, 2023, through June 30, 2024; at a rate of pay of \$185 per diem.
5. RESOLVED that the Board of Trustees approve Rosemarie Barone as Substitute Teacher for the 2023/2024 school year effective October 11, 2023, through June 30, 2024; at a rate pay of \$160 per diem, pending fingerprinting clearance.

Finance

6. WHEREAS, the Board of Trustees of the Tuckahoe Common School District has committed to ensuring a responsible budget for the 2023-2024 school year that ensures adequate and proper instruction and payment of all necessary expenses; THEREFORE, BE IT RESOLVED that this Board of Trustees herein sets the tax levy for the 2023-2024 school year at \$19,335,486.

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7. WHEREAS, the Board of Trustees of the Tuckahoe Common School District has been committed to fiscal responsibility to this community; and, 2023, EAS, based on cost-saving efficiencies, and generally lower than budgeted spending, some budgeted funds from 2022-2023 remained; THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes that the Unassigned Fund Balance be funded to a maximum of 4.0% for a total of \$952,332 and the remaining funds be allocated to the Unemployment Reserve Fund in the amount of \$29,322, the Teachers Retirement System Reserve Fund in the amount of \$128,393, and to the 2020 Capital Reserve Fund in the amount of \$600,000 as approved at the June 12, 2023 Board of Trustees meeting.

Administrative

8. RESOLVED that the Board of Trustees hereby adopt the Annual Professional Performance Review (“APPR”) Plan as the District’s Section 3012-d APPR plan for classroom teachers and the principal, commencing with the 2023/2024 school year.

Field Trips

9. RESOLVED that the Board of Trustees approve the field trip request of Kindergarten to visit the Westhampton Beach Performing Arts Center to attend the performance of The Boy Who Cried Wolf on February 8, 2024 from 11:30 a.m. to 2:30 p.m. for a total cost of \$838.73, at an approximate cost to the district of \$448.73.
10. RESOLVED that the Board of Trustees approve the field trip request of Kindergarten to visit the Westhampton Beach Performing Arts Center to attend the performance of The Rainbow Fish on March 6, 2024, from 11:30 p.m. to 2:30 p.m. for a total cost of \$838.73, at an approximate cost to the district of \$448.73.
11. RESOLVED that the Board of Trustees approve the field trip request of the National Junior Honor Society to visit Saint Bartholomew's Church Soup Kitchen, Bubba Gumps Restaurant, and New Amsterdam Theater on November 29, 2023, from 7:30 a.m. to 7:00 p.m. for a total cost of \$3,971.50 at an approximate cost to the district of \$2,267.68.

Building Use

12. RESOLVED that the Board of Trustees approve Grade 8 Class Advisors to use school library to host a meeting on October 16, 2023, from 6:00 p.m. to 7:30 p.m. to review the Grade 8 Washington D.C. field trip with students and parents.
13. RESOLVED that the Board of Trustees approve the building use request of Bonnie Downs and Christina Collins to hold the Tuckahoe Talent Show in the cafetorium on January 26, 2024, from 6:30 p.m. to 8:30 p.m. and tryouts and rehearsal in the gymnasium and cafetorium on January 16, 2024, and January 25, 2023, between 2:30 p.m. to 8:30 p.m.

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CSE Recommendations

14. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education from the meetings held on September 12, 2023, September 26, 2023, September 27, 2023, September 28, 2023, and October 3, 2023, for the following students.

#120480572	#120480745	#120480753	#120480775
#120480823	#120480550	#120480203	#120480826

XIII. Convene Meeting of the Audit Committee

- Cullen & Danowski LLP, External Auditors – Presentation of the Audited Financial Statements for the 2022/2023 School Year

15. RESOLVED that the Board of Trustees accept the Audited Financial Statements as presented for the school year 2022/2023.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

XIII. Adjourn Meeting

At 7:32 p.m., Sean Hattrick made a motion to adjourn the Audit Committee Meeting and the Regular Meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

Signed:
Lauri Lenahan, District Clerk