

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - BOARD WORK SESSION**  
**June 26, 2023**

Robert E. Grisnik, Chairman, called the Tuckahoe School Board of Trustees Work Session to order at 6:00 p.m.

The following Board members and District officials were present:

Robert E. Grisnik, Chairman  
Sean Hattrick, Vice-Chairman  
Timothy M. Gilmartin, Trustee

Leonard Skuggevik, Superintendent  
Lauri Lenahan, District Clerk  
Doreen Buckley, Assistant Superintendent  
Katelyn Fretto, Business Official  
Marie Seller, District Treasurer

The following individuals were also present:

Mary-Alice Halsey                      Brian Paddleford                      Kenneth Stahl

**I. Pledge of Allegiance**

**II. Superintendent/Principal Report**

1. Mr. Skuggevik updated the Board on the success of Field Day and Grade 8 Graduation.
2. Mr. Skuggevik inquired about the correspondence received from the Shinnecock Council of Trustees proposing the addition of a high school in the Tuckahoe Common School District. on June 12, 2023, Board Meeting. The Board proposed a letter of response to be sent to the Chairman.

**III. Assistant Superintendent Report**

1. Ms. Buckley updated the Board regarding all completed exams that were recently taken in early June.

**IV. Business Official's Report**

1. Mrs. Fretto reviewed the transportation contracts regarding Montauk Bus and Southampton Union Free School District for the 2023/2024 school year.

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**IV. Resolutions**

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 12.

**Finance**

1. BE IT RESOLVED that the Board of Trustees hereby ratifies and approves the Memorandum of Agreement dated June 13, 2023, between the School District and the Tuckahoe Civil Services Employee Association (CSEA); and  
BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to execute the new collective bargaining agreement incorporating the terms of the Memorandum of Agreement.
  
2. WHEREAS the Board of Trustees approves the transportation contracts with Montauk Bus LLC for (1) Home-to-School Transportation and for In/Out of District Transportation for Public/Private/Parochial/Special Needs (20-30 passenger air conditioned vehicles and under, including lifts & Matrons) during the 2023-2024 school year; and (2) Summer Home-to-School Transportation for In/Out of District Transportation for Public/Private/Parochial/Special Needs (20-30 passenger air conditioned vehicles and under including lifts & Matrons) for Summer 2023 in accordance with the terms and services outlined therein.  
FURTHERMORE it is agreed that the school district will purchase the fuel for the transportation contract through the State of New York. The cost of fuel purchased by the school district will be deducted from the transportation contract through monthly invoicing.  
THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the Board Chairman to execute contracts with Montauk Bus LLC for (1) Home-to-School Transportation and for In/Out of District Transportation for Public/Private/Parochial/Special Needs (20-30 passenger air conditioned vehicles and under, including lifts & Matrons) during the 2023-2024 school year; and (2) Summer Home-to-School Transportation for In/Out of District Transportation for Public/Private/Parochial/Special Needs (20-30 passenger air conditioned vehicles and under including lifts & Matrons) for Summer 2023 in accordance with the terms and services outlined therein.
  
3. RESOLVED that the Board of Trustees approve the Intermunicipal Agreement (IMA) pursuant to New York General Municipal Law ("GML") section 119-0 between Southampton Union Free School District and Tuckahoe Common School District for providing transportation to certain children who reside in Tuckahoe Common School District from July 1, 2023, to June 30, 2024. Services to include Summer 2023 and 2023-2024 school year transportation.
  
4. RESOLVED that the Board of Trustees approve the use of surplus funds to Park Line Asphalt Maintenance, ESBOCES contract approved, to repair, seal coat and line stripe the parking area at an estimated cost of \$30,659.00.

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5. RESOLVED that the Board of Trustees approve the use of surplus funds to Residential Fences Corp., ESBOCES contract approved, to remove existing fence and install new fence with gate at an estimated cost of \$19,206.20.

**Appointments**

6. RESOLVED that the Board of Trustees approve the appointment of following teachers to provide summer educational instruction effective July 5, 2023, through August 10, 2023, at the rate of \$250 per diem.

Emily Cheverino

Patricia Hancock

Gina Luciano

7. RESOLVED that the Board of Trustees approve the appointment of Kenneth Stahl to the full-time position of Maintenance Mechanic I effective on or about July 1, 2023, at a base salary plus step one index to include maintenance compensation as per CSEA Agreement, to be prorated for the 2023/2024 school year and the district to provide health and dental insurance coverage as per the CSEA contract.
8. RESOLVED that the Board of Trustees does hereby appoint the following Extracurricular Advisors (Schedule B) for the 2022/2023 school year:  
Bonnie Downs - Dramatics - \$790.50  
Christina Collins - Dramatics - \$790.50

**Personnel**

9. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated July 24, 2017, providing for the terms and conditions of the employment of Leonard Skuggevik as Superintendent/Principal of Schools for the period July 1, 2023, through June 30, 2024.
10. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated June 26, 2017, providing for the terms and conditions of the employment of Doreen Buckley as Assistant Superintendent for the period July 1, 2023, through June 30, 2024.
11. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated August 1, 2022, providing for the terms and conditions of the employment of Katelyn Fretto as Business Official for the period July 1, 2023, through June 30, 2024.

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**CSE Recommendations**

12. RESOLVED t that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on May 24, 2023, May 31, 2023, June 7, 2023, June 9, 2023, June 12, 2023 and June 14, 2023 for the following: students.

#120480768	#120480763	#120480682	#120480193
#120480781	#120480795	#120480754	#120480550
#120480609	#120480789	#120480790	#120480773

**V. Executive Session**

At 6:45 p.m., Sean Hattrick made a motion to enter Executive Session to discuss personnel matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 7:45 p.m., the Board came out of Executive Session.

At 7:46 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

Signed:  
Lauri Lenahan, District Clerk