

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - REGULAR BOARD MEETING
June 12, 2023

The Tuckahoe School Board of Trustees Regular Board Meeting was called to order at 6:15 p.m. by Sean Hattrick, Vice-Chairman.

I. Executive Session

At 6:15 p.m., Timothy M. Gilmartin made a motion to enter Executive Session to discuss contractual matters, seconded by Sean Hattrick, and unanimously carried.

At 6:33 p.m., Timothy M. Gilmartin adjourned the Executive Session and convened the Regular Meeting, seconded by Sean Hattrick, and unanimously carried.

The following Board members and District officials were present:

Robert E. Grisnik, Chairman (arrived 6:43 p.m.)
Timothy M. Gilmartin, Trustee
Sean Hattrick, Vice Chairman

Leonard Skuggevik, Superintendent/Principal
Lauri Lenahan, District Clerk
Doreen Buckley, Assistant Superintendent
Katelyn Fretto, Business Official
Marie Sellers, District Treasurer

The following individuals were also present:

Mitch Sobczyk	Brian Paddleford	Nicole Fischette	Katy Bernichon
Chris Bernichon	Korey Tietjen	Antoinette Counihan	Laurie Verdeschi
Christina Orioles	Mary Schneider	Jenny Cameron	Kathy Grigo
Lauren Block	Taylor Block	Mike Meriorana	Debora Erickson
John Erickson	Kim Tierney	Barbara Imperiale	Jessica Ovanessian
JoAnne Vitiello	Catherine Tyler	Ashley Zilnicki	Alison Goldberg
Jamie Pajan	Kelly McClinchy	Mata McAskill	Monica Guillen
Warden family			

II. Pledge of Allegiance

III. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Annual Budget Hearing and Board Meeting on May 8, 2023, and the Annual Meeting and Trustee Election on May 16, 2023.

Approve: Motion made by Timothy M. Gilmartin, seconded by Sean Hattrick, and unanimously carried.

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IV. Approval of Treasurer's Report

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of April 2023 and May 2023.

Approve: Motion made by Timothy M. Gilmartin, seconded by Sean Hattrick, and unanimously carried.

V. Correspondence

1. Correspondence from Eastern Suffolk BOCES congratulating the Board of Trustees and Administration on the approval of the 2023/2024 district budget.
2. Correspondence from Nassau-Suffolk Schools Board Association N-SSBA regarding the New School Board Member Dinner, Thursday, June 15, 2023.
3. Correspondence regarding the Save the Date for SCOPE's Annual Dinner Meeting, Tuesday, August 15, 2023.
4. Correspondence received from Southampton High School regarding Commencement Invitation Friday, June 23, 2023.
5. Correspondence and fundraising invitation regarding the STAR Aqua Center.
6. Thank you letter from Mitchell Sobczyk addressing the Board of Trustees, Administration, and staff regarding his 15 years at Tuckahoe CSD.
7. Correspondence received from the Shinnecock Council of Trustees proposing the addition of a high school in the Tuckahoe Common School District.

VI. Superintendent/Principal Report

1. **Enrollment Update:**
PK-23, K-27, Grade 1-24, Grade 2-29, Grade 3-24, Grade 4-28, Grade 5-30, Grade 6-26, Grade 7-21, Grade 8-26 = 258
Southampton Elementary/Intermediate Schools-4, Southampton H.S.-138, Hampton Bays Elementary/Middle-1, WHBLC-3, Sequoya-1, Our Lady of the Hamptons-33, Raynor Country Day School-2, St. John's Baptist-2, St. Anthony's-2, Moriches Interm-1, Hayground-1, Lower Ross-5, It Takes a Village-1, Anderson Center-1, Home Schooled-4 = 199
Total Enrollment: students 457

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2. Mr. Skuggevik recognized Mitchell Sobczyk for his 15 years as Head Custodian and wished him all the best in his retirement.
3. Mr. Skuggevik reminded the Board that Grade 8 Graduation is June 22, 2023.
4. Mr. Skuggevik updated the Board that due to the poor air quality alerts from Suffolk County, Police Day was cancelled.
5. Art Teacher, Barbara Sanders, and Art Portfolio participating students presented the Board with a Power Point Presentation.

VII. Business Official's Report

1. Mitch Sobczyk reviewed his "News & Notes" he prepared for work that has been completed to date.
2. Katelyn Fretto reviewed the Residency Report.
3. Katelyn Fretto reviewed the Monthly Fund Balance Analysis.

VIII. Assistant Superintendent Report

1. Ms. Buckley updated the Board regarding New York State testing and Summer Program enrollment.

IX. New Business

1. Mr. Skuggevik informed the Board of the November meeting date change on the Meeting Calendar for 2023/2024 school year.

X. Old Business - None

XI. P.T.O. Report

1. Mr. Skuggevik updated the Board on the points discussed at the P.T.O. meeting.

XII. Tuckahoe Educational Foundation Report – None

XIII. Public Commentary - None

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XIV. Resolutions

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 3 through 15 and 17 through 34.

Personnel

1. RESOLVED, that, in compliance with the provisions of Section 3012(d) of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, that Taylor Block be appointed tenure to the position of Speech Language Pathology Teacher tenure area, who holds a valid New York State Certificate permitting her to teach subjects in the aforesaid tenure area, the Board of Trustees of the Tuckahoe Common School District does hereby make this appointment effective September 1, 2023.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

2. RESOLVED that the Board of Trustees pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of the Superintendent of Schools, does hereby appoint Christopher Bernichon, who holds a valid New York State Certificate permitting him to teach subjects in Career and Technical Education in Business (Grade 7 - 12), to a non-tenured track position as an CTE Business Teacher effective September 1, 2023 until no longer needed.
BE IT FURTHER RESOLVED that the annual salary of this appointment is to be paid at Step C1 (\$61,623) .42 FTE with applicable fringe benefits as per the TTA Contract.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

3. RESOLVED that the Board of Trustees approve Jessica Ovanessian to perform Instructional Technology services effective July 1, 2023, through August 31, 2023, not to exceed 25 days at per diem rate.
4. RESOLVED that the Board of Trustees approve Angela Parisi to perform duties required as Guidance Counselor for the Tuckahoe Common School District effective June 29, 2023, through August 31, 2023; not to exceed 10 days at per diem rate.
5. RESOLVED that the Board of Trustees approve all teaching personnel of The Tuckahoe Common School District, selected by the Superintendent and Summer Program Administrator, to provide summer educational instruction effective July 5, 2023, through August 10, 2023, at the rate of \$ 250 per diem.

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6. RESOLVED that the Board of Trustees approve all teaching assistant personnel of the Tuckahoe Common School District, selected by the Superintendent and Summer Program Administrator, to the position of Teacher Assistant to provide summer educational instruction effective July 5, 2023, through August 10, 2023, at the rate of \$125 per diem.
7. RESOLVED that the Board of Trustees approve Wendy Meyer as School Nurse for the Summer Program, effective July 5, 2023, through August 10, 2023, at a rate of \$250 per diem.
8. RESOLVED that the Board of Trustees approve Taylor Block to provide Speech Language services to the Tuckahoe Common School District students, effective July 5, 2023, through August 10, 2023, per the Home Tutoring rate provided on Scheduled B of the TTA contract.
9. RESOLVED that the Board of Trustees approve all monitoring staff of the Tuckahoe CSD for the Summer Program, effective July 5, 2023, through August 10, 2023, at a rate increase as per the CSEA agreement.

Appointments

10. RESOLVED that the Board of Trustees approve the appointment of the following substitute custodians as needed for the 2023/2024 school year effective July 1, 2023, through June 30, 2024, at a rate increase as per CSEA agreement.

Jamal Proctor
Amawasri Bottachiari

Eleazar Rowe
Anna Denys

Mahmut Tas
Michael Cause

11. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Rodrigues as an office helper on an as needed basis effective July 1, 2023, through August 31, 2023; at a rate increase as per CSEA agreement.
12. RESOLVED that the Board of Trustees approve the appointment of Nicole Hadix to perform duties for the Reading Department effective July 1, 2023, through August 31, 2023, at a rate increase as per CSEA agreement.
13. RESOLVED that the Board of Trustees approve the revision of resolution number one hundred ten (110) from the July 5, 2022, meeting to approve the appointment of Kate Ryan as RTI Coordinator for the school year 2022/2023 in accordance with and dependent upon funding from the American Rescue Plan Act of 2022, at the annual rate of \$3,232.

Administrative

14. RESOLVED that the Board of Trustees as per Policy 5152 sets the tuition rate for non-resident students at \$4,000 for the 2023/2024 school year; this rate is applicable for non-resident students of staff and full-time in-house vendors only.

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15. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District School Counseling Plan for the 2023/2024 school year.
16. RESOLVED at the Board of Trustees approve the revised Tuckahoe Common School District Board of Trustees meeting calendar for 2023/2024.

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick, and unanimously carried.

Finance

17. RESOLVED that the Board of Trustees authorize the School Business Official to make all necessary budgetary transfers for the end of the year financial book closing.
18. RESOLVED that the Board of Trustees accept the donation of \$500 from Suffolk Association of School Business Officials on behalf of Katie Fretto. These funds will be used for 8th grade scholarship awards.
19. RESOLVED that the Board of Trustees accept the donation of \$850 from the Tuckahoe Common School Educational Foundation for the purpose of scholarship funds for the 2022/2023 school year.
20. RESOLVED that the Board of Trustees accept the donation of \$50 from Michael Mensch for the purpose of the Cecelia Mensch Living in Harmony Award for the 2022/2023 school year.
21. RESOLVED that the Board of Trustees approve Metropolitan Life Insurance Company to provide dental insurance for the Tuckahoe Common School District employees per the agreement effective July 1, 2023.
22. RESOLVED that the Board of Trustees approve the Eastern Suffolk BOCES Shared Services Agreement for the 2023/2024 school year.
23. RESOLVED that the Board of Trustees approve the Intermunicipal Agreement (IMA) pursuant to New York General Municipal Law ("GML") section 119-0 between Tuckahoe Common School District and Southampton Union Free School District for providing meals to Southampton students during the 2023/2024 summer months.
24. RESOLVED that the Board of Trustees approve payment to Southampton UFSD to provide special education services for summer instruction to the Tuckahoe Common School District on or about July 3, 2023, through August 11, 2023, for Tuckahoe CSD students in attendance at an estimated tuition rate per student as per contractual agreement.
25. RESOLVED that the Board of Trustees approve payment to Center Moriches School District to provide special education instruction to the Tuckahoe Common School District for the 2023/2024 summer program at an estimated tuition rate per student provided by the Center Moriches School District as per contractual agreement.

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26. RESOLVED that the Board of Trustees approve the agreement between Tuckahoe CSD and Southampton UFSD to provide special education services for summer instruction to Southampton Union Free School District on or about July 3, 2023, through August 11, 2023, for Southampton students in attendance per contractual agreement.
27. RESOLVED that the Board of Trustees approve payment to Bridgehampton UFSD to provide Health services to the Tuckahoe Common School District for the 2022/2023 school year for students who attend the Hayground School.
28. *Resolution to Increase various reserve funds with unassigned fund balance remaining at June 30, 2023*
RESOLVED that the Board hereby authorizes and directs that unassigned fund balance remaining in the District's General Fund at the conclusion of the 2022-23 fiscal year on June 30, 2023, or so much of the amount as is available for this purpose, shall be transferred to the following reserves:
- * Facilities Improvement Program 2020 capital reserve fund to a maximum amount of \$600,000
 - * Workers' Compensation Reserve fund to a maximum amount of \$100,000
 - * Unemployment Reserve Fund to a maximum amount of \$100,000
 - * Retirement contribution TRS reserve fund to a maximum amount of \$128,701
- The funds shall be deposited, invested, and accounted for in accordance with General Municipal Law. BE IT FURTHER RESOLVED that the above-described transfer may occur at any time after the District's year-end fund balance, as of June 30, 2023, has been calculated and ascertained with reasonable certainty, provided that the transfer shall occur prior to issuance of the District's tax levy for the 2023-2024 school year.

Field Trips

29. RESOLVED that the Board of Trustees approve payment to Edge of the Woods Outfitters to provide rafting for the Grade 8 Outdoor Education trip on October 26, 2023, at an approximate cost to the district of \$1,196.
30. RESOLVED that the Board of Trustees approve payment to Edge of the Woods Outfitters to provide kayaking, and biking tours for the Grade 7 Outdoor Education trip on September 28, 2023, at an approximate cost to the district of \$2,666.
31. RESOLVED that the Board of Trustees approve the revision of resolution eleven (11) from the February 13, 2023, meeting to approve the field trip request of Grade 6 to visit Quinipet Camp and Retreat Center for Outdoor Education from May 31, 2023, through June 2, 2023, at an approximate cost to the district of \$15,229.44.

Building Use

32. RESOLVED that the Board of Trustees approve the building use request of the Southampton Fresh Air Home to use the parking areas of the district on August 26, 2023, from 8:00 a.m. to 8:00 p.m. with a rain date of August 27, 2023.

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33. RESOLVED that the Board of Trustees approve the building use request of the Tuckahoe P.T.O. to utilize the school district building and grounds as needed for the 2023/2024 school year as per the 2023/2024 Tuckahoe P.T.O. calendar provided.

CSE Recommendations

34. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on May 5, 2023, May 10, 2023, May 17, 2023, May 24, 2023, May 31, 2023 and June 7, 2023 for the following: students.

#120480745	#120480794	#120480710	#120480756
#120480697	#120480739	#120480805	#120480111
#120480464	#120480574	#120480564	#120480775
#120480695	#120480759	#120480427	

XV. Executive Session

At 7:28 p.m. Sean Hattrick made a motion to adjourn the Regular Board meeting and enter Executive Session to discuss contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 9:16 p.m., the Board came out of Executive Session.

At 9:18 p.m., Timothy M. Gilmartin made a motion to adjourn the meeting, seconded by Sean Hattrick, and unanimously carried.

Signed:
Lauri Lenahan, District Clerk