

**TUCKAHOE COMMON SCHOOL DISTRICT  
REGULAR BOARD MEETING  
June 12, 2023**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Minutes**

RESOLVED that the Board of Trustees approve the minutes of the Annual Budget Hearing and Board Meeting on May 8, 2023, and the Annual Meeting and Trustee Election on May 16, 2023.

Approve: Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

**IV. Approval of Treasurer’s Report**

RESOLVED that the Board of Trustees approve the Treasurer’s Report for the month of April 2023 and May 2023.

Approve: Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

**V. Correspondence**

1. Eastern Suffolk BOCES – Congratulate the Board of Trustees and Administration on approval of the 2023/2024 district budget.
2. Nassau-Suffolk Schools Board Association N-SSBA – New School Board Member Dinner, Thursday, June 15, 2023.
3. Save the Date: SCOPE’s Annual Dinner Meeting, Tuesday, August 15, 2023.
4. Southampton High School – Commencement Invitation Friday, June 23, 2023.
5. STAR AquaCenter letter and fundraising invitation, Friday, June 16, 2023.
6. Letter from Mitchell Sobczyk.

**VI. Superintendent/Principal Report**

1. **Enrollment Update:**  
PK-23, K-27, Grade 1-24, Grade 2-29, Grade 3-24, Grade 4-28, Grade 5-30, Grade 6-26, Grade 7-21, Grade 8-26 = 258

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Southampton Elementary/Intermediate Schools-4, Southampton H.S.-138, Hampton Bays Elementary/Middle-1, WHBLC-3, Sequoya-1, Our Lady of the Hamptons-33, Raynor Country Day School-2, St. John's Baptist-2, St. Anthony's-2, Moriches Interm-1, Hayground-1, Lower Ross-5, It Takes a Village-1, Anderson Center-1, Home Schooled-4 = 199  
Total Enrollment: students 457

2. Mitchell Sobczyk
3. Grade 8 Graduation – June 22, 2023
4. Police Day
5. Portfolio Presentation – Barbara Sanders

**VII. Business Official's Report**

1. Mitch Sobczyk "News & Notes"
2. Residency Report
3. Monthly Fund Balance Analysis

**VIII. Assistant Superintendent Report**

1. School Update

**IX. New Business**

1. Meeting Calendar for 2023/2024 school year

**X. Old Business**

**XI. P.T.O. Report**

**XII. Tuckahoe Educational Foundation Report**

**XIII. Public Commentary**

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**XIV. Resolutions**

Approve: Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered \_\_\_\_\_ through \_\_\_\_\_

**Personnel**

1. RESOLVED, that, in compliance with the provisions of Section 3012(d) of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, that Taylor Block be appointed tenure to the position of Speech Language Pathology Teacher tenure area, who holds a valid New York State Certificate permitting her to teach subjects in the aforesaid tenure area, the Board of Trustees of the Tuckahoe Common School District does hereby make this appointment effective September 1, 2023.
2. RESOLVED that the Board of Trustees pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon recommendation of the Superintendent of Schools, does hereby appoint Christopher Bernichon, who holds a valid New York State Certificate permitting him to teach subjects in Career and Technical Education in Business (Grade 7 - 12), to a non-tenured track position as an CTE Business Teacher effective September 1, 2023 until no longer needed.  
BE IT FURTHER RESOLVED that the annual salary of this appointment is to be paid at Step C1 (\$61,623) .42 FTE with applicable fringe benefits as per the TTA Contract.
3. RESOLVED that the Board of Trustees approve Jessica Ovanessian to perform Instructional Technology services effective July 1, 2023, through August 31, 2023, not to exceed 25 days at per diem rate.
4. RESOLVED that the Board of Trustees approve Angela Parisi to perform duties required as Guidance Counselor for the Tuckahoe Common School District effective June 29, 2023, through August 31, 2023; not to exceed 10 days at per diem rate.
5. RESOLVED that the Board of Trustees approve all teaching personnel of The Tuckahoe Common School District, selected by the Superintendent and Summer Program Administrator, to provide summer educational instruction effective July 5, 2023, through August 10, 2023, at the rate of \$ 250 per diem.
6. RESOLVED that the Board of Trustees approve all teaching assistant personnel of the Tuckahoe Common School District, selected by the Superintendent and Summer Program Administrator, to the position of Teacher Assistant to provide summer educational instruction effective July 5, 2023, through August 10, 2023, at the rate of \$125 per diem.
7. RESOLVED that the Board of Trustees approve Wendy Meyer as School Nurse for the Summer Program, effective July 5, 2023, through August 10, 2023, at a rate of \$250 per diem.

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8. RESOLVED that the Board of Trustees approve Taylor Block to provide Speech Language services to the Tuckahoe Common School District students, effective July 5, 2023, through August 10, 2023, per the Home Tutoring rate provided on Scheduled B of the TTA contract.
9. RESOLVED that the Board of Trustees approve all monitoring staff of the Tuckahoe CSD for the Summer Program, effective July 5, 2023, through August 10, 2023, at a rate increase as per the CSEA agreement.

**Appointments**

10. RESOLVED that the Board of Trustees approve the appointment of the following substitute custodians as needed for the 2023/2024 school year effective July 1, 2023, through June 30, 2024, at a rate increase as per CSEA agreement.

Jamal Proctor  
Amawasri Bottachiari

Eleazar Rowe  
Anna Denys

Mahmut Tas  
Michael Cause

11. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Rodriques as an office helper on an as needed basis effective July 1, 2023, through August 31, 2023; at a rate increase as per CSEA agreement.
12. RESOLVED that the Board of Trustees approve the appointment of Nicole Hadix to perform duties for the Reading Department effective July 1, 2023, through August 31, 2023, at a rate increase as per CSEA agreement.
13. RESOLVED that the Board of Trustees approve the revision of resolution number one hundred ten (110) from the July 5, 2022, meeting to approve the appointment of Kate Ryan as RTI Coordinator for the school year 2022/2023 in accordance with and dependent upon funding from the American Rescue Plan Act of 2022, at the annual rate of \$3,232.

**Administrative**

14. RESOLVED that the Board of Trustees as per Policy 5152 sets the tuition rate for non-resident students at \$4,000 for the 2023/2024 school year; this rate is applicable for non-resident students of staff and full-time in-house vendors only.
15. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District School Counseling Plan for the 2023/2024 school year.
16. RESOLVED that the Board of Trustees approve the revised Tuckahoe Common School District Board of Trustees meeting calendar for 2023/2024.

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**Finance**

17. RESOLVED that the Board of Trustees authorize the School Business Official to make all necessary budgetary transfers for the end of the year financial book closing.
18. RESOLVED that the Board of Trustees accept the donation of \$500 from Suffolk Association of School Business Officials on behalf of Katie Fretto. These funds will be used for 8th grade scholarship awards.
19. RESOLVED that the Board of Trustees accept the donation of \$850 from the Tuckahoe Common School Educational Foundation for the purpose of scholarship funds for the 2022/2023 school year.
20. RESOLVED that the Board of Trustees accept the donation of \$50 from Michael Mensch for the purpose of the Cecelia Mensch Living in Harmony Award for the 2022/2023 school year.
21. RESOLVED that the Board of Trustees approve Metropolitan Life Insurance Company to provide dental insurance for the Tuckahoe Common School District employees per the agreement effective July 1, 2023.
22. RESOLVED that the Board of Trustees approve the Eastern Suffolk BOCES Shared Services Agreement for the 2023/2024 school year.
23. RESOLVED that the Board of Trustees approve the Intermunicipal Agreement (IMA) pursuant to New York General Municipal Law ("GML") section 119-0 between Tuckahoe Common School District and Southampton Union Free School District for providing meals to Southampton students during the 2023/2024 summer months.
24. RESOLVED that the Board of Trustees approve payment to Southampton UFSD to provide special education services for summer instruction to the Tuckahoe Common School District on or about July 3, 2023, through August 11, 2023, for Tuckahoe CSD students in attendance at an estimated tuition rate per student as per contractual agreement.
25. RESOLVED that the Board of Trustees approve payment to Center Moriches School District to provide special education instruction to the Tuckahoe Common School District for the 2023/2024 summer program at an estimated tuition rate per student provided by the Center Moriches School District as per contractual agreement.
26. RESOLVED that the Board of Trustees approve the agreement between Tuckahoe CSD and Southampton UFSD to provide special education services for summer instruction to Southampton Union Free School District on or about July 3, 2023, through August 11, 2023, for Southampton students in attendance per contractual agreement.
27. RESOLVED that the Board of Trustees approve payment to Bridgehampton UFSD to provide Health services to the Tuckahoe Common School District for the 2022/2023 school year for students who attend the Hayground School.

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28. *Resolution to Increase various reserve funds with unassigned fund balance remaining at June 30, 2023*  
RESOLVED that the Board hereby authorizes and directs that unassigned fund balance remaining in the District's General Fund at the conclusion of the 2022-23 fiscal year on June 30, 2023, or so much of the amount as is available for this purpose, shall be transferred to the following reserves:
- \* Facilities Improvement Program 2020 capital reserve fund to a maximum amount of \$600,000
  - \* Workers' Compensation Reserve fund to a maximum amount of \$100,000
  - \* Unemployment Reserve Fund to a maximum amount of \$100,000
  - \* Retirement contribution TRS reserve fund to a maximum amount of \$128,701
- The funds shall be deposited, invested, and accounted for in accordance with General Municipal Law. BE IT FURTHER RESOLVED that the above-described transfer may occur at any time after the District's year-end fund balance, as of June 30, 2023, has been calculated and ascertained with reasonable certainty, provided that the transfer shall occur prior to issuance of the District's tax levy for the 2023-2024 school year.

**Field Trips**

29. RESOLVED that the Board of Trustees approve payment to Edge of the Woods Outfitters to provide rafting for the Grade 8 Outdoor Education trip on October 26, 2023, at an approximate cost to the district of \$1,196.
30. RESOLVED that the Board of Trustees approve payment to Edge of the Woods Outfitters to provide kayaking, and biking tours for the Grade 7 Outdoor Education trip on September 28, 2023, at an approximate cost to the district of \$2,666.
31. RESOLVED that the Board of Trustees approve the revision of resolution eleven (11) from the February 13, 2023, meeting to approve the field trip request of Grade 6 to visit Quinipet Camp and Retreat Center for Outdoor Education from May 31, 2023, through June 2, 2023, at an approximate cost to the district of \$15,229.44.

**Building Use**

32. RESOLVED that the Board of Trustees approve the building use request of the Southampton Fresh Air Home to use the parking areas of the district on August 26, 2023, from 8:00 a.m. to 8:00 p.m. with a rain date of August 27, 2023.
33. RESOLVED that the Board of Trustees approve the building use request of the Tuckahoe P.T.O. to utilize the school district building and grounds as needed for the 2023/2024 school year as per the 2023/2024 Tuckahoe P.T.O. calendar provided.

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**CSE Recommendations**

34. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on May 5, 2023, May 10, 2023, May 17, 2023, May 24, 2023, May 31, 2023 and June 7, 2023 for the following: students.

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|------------|------------|------------|------------|
| #120480745 | #120480794 | #120480710 | #120480756 |
| #120480697 | #120480739 | #120480805 | #120480111 |
| #120480464 | #120480574 | #120480564 | #120480775 |
| #120480695 | #120480759 | #120480427 |            |

**XV. Executive Session, if necessary.**