

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - REGULAR BOARD MEETING & ADOPTION OF BUDGET
April 3, 2023

Robert E. Grisnik, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Robert E. Grisnik, Chairman
Sean Hattrick, Vice-Chairman
Timothy M. Gilmartin, Trustee

Leonard Skuggevik, Superintendent/Principal
Lauri Lenahan, District Clerk
Doreen Buckley, Assistant Superintendent
Katelyn Fretto, Business Official
Marie Sellers, District Treasurer

The following individuals were also present:

Mitch Sobczyk	Jessica Ovanessian	Mary-Alice Halsey	Christian Pena
Kelly McClinchy	Brian Paddleford	Christine Hanhausen	

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Regular Board Meeting on March 13, 2023, and the Budget Work Session on March 27, 2023.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

III. Treasurer's Report - None

IV. Correspondence

1. Correspondence was received from the East End Health Plan regarding the Trustee election and nominations. The Board did not nominate an individual for the Board Trustee position.
2. Correspondence received by William K. Miller – Request for support for re-election to the Eastern Suffolk BOCES Board.
3. Correspondence received by Norman A. Wagner – Request for support for re-election to the Eastern Suffolk BOCES Board.

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4. Correspondence received by Eastern Suffolk BOCES regarding Administrative Budget Vote & Board Election, April 19, 2023.

V. Superintendent/Principal Report

1. Enrollment Update:

PK-23, K-27, Grade 1-24, Grade 2-28, Grade 3-24, Grade 4-28, Grade 5-30, Grade 6-26, Grade 7-22, Grade 8-26 = 258

Southampton Elementary/Intermediate Schools-4, Southampton H.S.-139, Hampton Bays Elementary/Middle-1, WHBLC-3, Sequoya-1, Our Lady of the Hamptons-35, Raynor Country Day School-2, St. John's Baptist-2, St. Anthony's-2, Moriches Interm-1, Hayground-1, Lower Ross-7, It Takes a Village-1, Anderson Center-1, Home Schooled-4 = 204

Total Enrollment: students 462

2. Mr. Skuggevik presented and reviewed the proposed 2023/2024 Budget and the NYS Property Tax Report Card.
3. Mr. Skuggevik recognized Christian Pena and Jessica Ovanessian for their commitment and diligence performed in the technology department, honoring each with a certificate.

VI. Business Official's Report

1. Mitch Sobczyk reviewed the "News & Notes" he prepared regarding work that has been completed to date.
2. Katelyn Fretto reviewed the Residency Report.
3. Katelyn Fretto reviewed the Monthly Fund Balance Report.
4. Katelyn Fretto reviewed the Summer Food Service Program Audit Review.

VII. Assistant Superintendent's Report

1. Ms. Buckley updated the Board regarding Equity, Diversity, and Inclusion job fair and training.

VIII. New Business - None

IX. Old Business - None

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X. P.T.O. Report

1. Christine Hanhausen updated the Board with upcoming P.T.O events such as the Mother's Day Plant Sale, Teacher Appreciation and mentioned the Taste of Tuckahoe will be postponed until a later date. She also asked the Board to consider the possibility of live streaming Board Meetings.

XI. Tuckahoe Educational Foundation Report – None

XII. Public Commentary

1. Mary-Alice Halsey suggested the option of emailing questions during live streaming Board Meetings.

XIII. Resolutions

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried; BE IT RESOLVED THAT the Board of Trustees hereby approves the following resolutions numbered 1 through 9.

Finance

1. RESOLVED that the Board of Trustees adopts the 2023/2024 proposed school district budget in the amount of \$ 23,808,303 to be presented to the voters on May 16, 2023, and the New York State 2023/2024 Property Tax Report Card.
2. RESOLVED that the Board of Trustees approve CBIZ Valuation Group, LLC to provide Capital Asset Reporting and Property Insurance Updating Services for the 2022-23 school year. This includes Electronic annual update services for a fee of \$1,400, and final reports at a fee of \$250.
3. RESOLVED that the Board of Trustees appoint Cullen & Danowski, LLP as district External Auditors for a 5 (five) year contractual term effective July 1, 2022, through June 30, 2027.
4. RESOLVED that the Board of Trustees approve Event Kings to provide a sound, video, lighting, and generator package for the Grade 8 graduation ceremony on June 22, 2023, at a cost not to exceed \$7,475 and authorize the Board Chairman to sign the agreement.
5. RESOLVED that the Board of Trustees approve Mid-Island Party Plus to provide a rental package for the Grade 8 graduation ceremony on June 22, 2023, per the contractual agreement at a cost not to exceed \$3,309 and authorize the Board Chairman to sign the agreement.

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Field Trips

6. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit Southampton Art Center for an Art history lesson on April 19, 2023, from 11:30 a.m. to 2:00 p.m., at an approximate cost to the district of \$327.36.
7. RESOLVED that the Board of Trustees approve the field trip request for Grade 4 to visit Long Island Museum for an Art history lesson on May 12, 2023, from 9:00 a.m. to 2:00 p.m., at an approximate cost to the district of \$698.76.
8. RESOLVED that the Board of Trustees approve the field trip request of Grade 5 to visit Longhouse and Jackson Pollack House for an Art history lesson on June 20, 2023, from 9:00 a.m. to 2:00 p.m., at an approximate cost to the district of \$523.76.

CSE Recommendations

9. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Education from the meetings held on March 14, 2023, March 15, 2023, March 16, 2023, March 22, 2023, March 30, 2023 and March 31, 2023, for the following students.

120480630 # 120480325 # 120480541 # 120480537 # 120480218
120480192 # 120480111 # 120480424 # 120480593 # 120480740
120480110

XIV. Convene Meeting of the Audit Committee

At 6:58 p.m., Robert E. Grisnik adjourned the Regular Meeting and convened a meeting of the Audit Committee, seconded by Sean Hattrick, and unanimously carried.

- **Claims Auditor Report – July 1, 2022 to December 31, 2022**

10. RESOLVED that the Board of Trustees approve the Claims Auditor Report for July 1, 2022, through December 31, 2022 as presented.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

XV. Adjourn Meeting of the Audit Committee and Reconvene Regular Meeting

At 7:00 p.m., Sean Hattrick adjourned the Audit Committee and convened the Regular Meeting, seconded by Robert E. Grisnik, and unanimously carried.

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XVI. Executive Session

At 7:01 p.m., Sean Hattrick made a motion to enter Executive Session to discuss contractual and personnel matters, seconded by Timothy M. Gilmartin and unanimously carried.

At 7:19 p.m., the Board came out of Executive Session and passed the following resolution.

11. RESOLVED that the Board of Trustees approve the provisional appointment of Brian Paddleford as Assistant Plant Facilities Administrator for the Tuckahoe Common School District effective April 24, 2023; rate of pay to be \$95,000 prorated; with benefits per the agreement; additionally, that the Board Chairman is authorized to execute an Agreement providing for the terms and conditions of the employment of Brian Paddleford effective April 24, 2023.

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick, and unanimously carried.

At 7:21 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

Signed:

Lauri Lenahan, District Clerk