

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - REGULAR BOARD MEETING**  
**November 8, 2021**

Timothy M. Gilmartin, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Timothy M. Gilmartin, Chairman  
Robert E. Grisnik, Vice-Chairman  
Sean Hattrick, Trustee

Leonard Skuggevik, Superintendent  
Lauri Lenahan, District Clerk  
Doreen Buckley, Director of P.P.S.  
Carl Fraser, Interim Business Official  
Katelyn Fretto, District Treasurer

The following individuals were also present:

Mitch Sobczyk          Christine Hanhausen          Barbara Imperiale          Susie Armusewicz

**I. Pledge of Allegiance**

**II. Approval of Minutes**

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on October 12, 2021, and the Board Work Session on October 25, 2021.

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick, and unanimously carried.

**III. Treasurer's Report - None**

**IV. Correspondence**

1. Correspondence was received regarding the Longwood School District 18<sup>th</sup> Annual Regional Legislative Breakfast, Saturday, February 5, 2022, 9:00 a.m. – 12:00 p.m.

**V. Superintendent/Principal Report**

1. **Enrollment Update:**

PK-24, K-24, Grade 1-31, Grade 2-29, Grade 3-32, Grade 4-33, Grade 5-26, Grade 6-20, Grade 7-27, Grade 8-32 = 278

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - REGULAR BOARD MEETING**  
**November 8, 2021**

Southampton Elementary/Intermediate Schools-3, Southampton H.S.-146, Hampton Bays Elementary/Middle-1, WHBLC-4, Sequoya-2, Alternatives-2, Bridgehampton-2, Our Lady of the Hamptons-28, Montessori-2, Raynor Country Day School-4, St. John's Baptist-4, Stony Brook School-1, Hayground-1, Lower Ross-4, Clayton Huey-1, Home Schooled-9 = 214  
Total Enrollment: 492 students

2. Mr. Skuggevik updated the Board with the success of the PTO Book Fair, Halloween BINGO and Halloween Parade. Mr. Skuggevik informed the Board of the Mandatory Study Center, in which students stay after school Tuesday, Wednesday and Thursday until grades improve. Mr. Skuggevik informed the Board that Parent/Teacher Conferences are November 22, 2021, and November 23, 2021.
3. Mr. Skuggevik informed the Board that November is Native Heritage Month and mention that our Newsletter and website have information regarding the Shinnecock Nation. Barbara Imperiale-Sanders mentioned and explained the Collaboration of Art on Nation with Denise Dennis and her son Jeremy Dennis.
4. Mr. Skuggevik reminded the Board that Veterans Day is November 11, 2021, and the PTO Thanksgiving Feast is November 19, 2021. Mr. Grisnik mentioned there will be a Veterans Day Parade and ceremony at Agawam Park starting at 10:45 a.m.
5. Mr. Skuggevik informed the Board that the Bentley Hotel has been sold. Many of our Tuckahoe families currently live there and we are looking to find other resources for them.

**VI. Business Official's Report**

1. Mr. Fraser reviewed the Residency Report.
2. Mr. Fraser reviewed the Response to Auditors Recommendations for Year Ending June 30, 2021.

**VII. Director of Pupil Personnel Services Report**

1. Mrs. Buckley reviewed the monthly enrollment of special education students PreK – Grade 8.

**VIII. New Business**

1. Mr. Skuggevik updated the Board on COVID positive cases with two positive results. When it is recommended that a student be tested, the parent will need to give written permission.

**IX. Old Business - None**

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - REGULAR BOARD MEETING**  
**November 8, 2021**

**X. Policy Manual Updates**

Second Reading and adoption of the following policies:

- Policy 8635-E - Parents' Bill of Rights for Student Data Privacy and Security
- Policy 4000 – Student Learning Standards and Instructional Guidelines
- Policy 8110 – School Building Safety
- Policy 8112 - Health and Safety Committee
- Policy 8220 – Buildings and Grounds Maintenance and Inspection
- Policy 8505 - “Charging” School Meals and Prohibition Against Shaming Policy

**XI. P.T.O. Report**

1. PTO President, Susie Armusewicz updated the Board with upcoming events such as Ice-Skating Night and Gingerbread Family Night.

**XII. Tuckahoe Educational Foundation Report - None**

**XIV. Public Commentary -None**

**XV. Resolutions**

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried;  
BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 15.

**Finance**

1. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Corrective Action Plan as related to the June 30, 2021, financial statement Current Year Comments as presented by the auditing firm of Cullen and Danowski, LLP to the Tuckahoe Common School District at their October 12, 2021 meeting.
2. RESOLVED that the Board of Trustees approve the IRS pre-approved plan document which includes a new ROTH IRA option requiring plan document amendments to the Tuckahoe Common School District 403(b) Retirement Plan which is administered through U.S. OMNI.
3. RESOLVED that the Board of Trustees approve the Special Education Services Contract between the Tuckahoe Common School District and Hampton Bays Union Free School District, for special education services provided to a Hampton Bays student who attended the Montessori School during the 2020/2021 school year. Tuckahoe School will be reimbursed \$4,241.22 for these services.
4. RESOLVED that the Board of Trustees approve the Special Education Services Contract between the Tuckahoe Common School District and Springs School District, for special education services

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - REGULAR BOARD MEETING**  
**November 8, 2021**

provided to a Springs student who attended the Montessori School during the 2020/2021 school year. The Tuckahoe School will be reimbursed \$1,829.66 for these services.

5. RESOLVED that the Board of Trustees approve JP McHale Pest Management LLC to provide annual service for pest control, emergency service as needed and monitor termite stations for the 2021/2022 school year.
6. RESOLVED that the Board of Trustees approve Maggio Environmental Services to provide Refuse Removal Services for the 2021/2022 school year.

**Administrative**

7. RESOLVED that the Board of Trustees approve the updated Tuckahoe Common School District Organizational Chart for the 2021/2022 school year.

**Personnel**

8. RESOLVED that the Board of Trustees approve the extension of Family and Medical Leave Act for Brett Voegel to continue from November 1, 2021 through on or about November 29, 2021.

**Field Trip**

9. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit Scallop Pond to explore the East End Environments-Salt Marsh for the purpose of science on May 26, 2022, from 8:30 a.m. to 11:30 a.m. for a total cost of \$677.36, at an approximate cost to the district of 327.36.
10. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Westhampton Beach Performing Arts Center to attend the performance of Charlotte's Web on May 11, 2022, from 9:00 a.m. to 12:00 p.m. for a total cost of \$711.36, at an approximate cost to the district of \$375.36.
11. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Westhampton Beach Performing Arts Center to attend the performance of Tortoise and the Hare on March 22, 2022, from 9:00 a.m. to 12:00 p.m. for a total cost of \$711.36, at an approximate cost to the district of \$375.36.
12. RESOLVED that the Board of Trustees approve the revision to resolution nine (9), from the October 12, 2021, Regular Board Meeting to approve the date change for Kindergarten to visit Westhampton Beach Performing Arts Center to attend the performance of Charlotte's Web to May 11, 2022.

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - REGULAR BOARD MEETING**  
**November 8, 2021**

13. RESOLVED that the Board of Trustees approve the revision to resolution eleven (11), from the October 12, 2021, Regular Board Meeting to approve the date change for Grade 1 to visit Westhampton Beach Performing Arts Center to attend the performance of Charlotte's Web to May 11, 2022.

**Policy**

14. RESOLVED that the Board of Trustees approve the following policies.

- Policy 8635-E - Parents' Bill of Rights for Student Data Privacy and Security
- Policy 4000 – Student Learning Standards and Instructional Guidelines
- Policy 8110 – School Building Safety
- Policy 8112 - Health and Safety Committee
- Policy 8220 – Buildings and Grounds Maintenance and Inspection
- Policy 8505 - “Charging” School Meals and Prohibition Against Shaming Policy

**CSE Recommendations**

15. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education from the meetings held on October 13, 2021, and October 27, 2021.

#120480203

#110530002

#120480710

**XIII. Executive Session**

At 7:25 p.m., Timothy M. Gilmartin made a motion to go into Executive Session to discuss Contractual Matters, seconded by Sean Hattrick, and unanimously carried.

At 7:50 p.m., the Board came out of Executive Session and passed the following resolution.

16. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Kearns to perform E-School data management services at an annual stipend of \$3,000 in accordance with the CSEA Contract for the 2021/2022 school year, prorated effective September 14, 2021.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

At 7:51 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried

Signed: *Lauri Lenahan*

Lauri Lenahan, District Clerk