

**TUCKAHOE COMMON SCHOOL DISTRICT
REGULAR BOARD MEETING
June 14, 2021**

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Annual Budget Hearing and Board Meeting on May 10, 2021, the Special Board Meeting on May 18, 2021, and the Annual Meeting and Trustee Election on May 18, 2021.

Approve: Motion made by _____ seconded by _____

IV. Approval of Treasurer's Report

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of May 2021.

Approve: Motion made by _____ seconded by _____

V. Correspondence

1. Eastern Suffolk BOCES – Thank you for the support of the Eastern Suffolk BOCES 2021-2022 Administrative Budget.
2. SCOPE Education Services – Annual Dinner Meeting, August 19, 2021.

VI. Superintendent's Report

1. **Enrollment Update:**
PK-23, K-28, Grade 1-27, Grade 2-35, Grade 3-31, Grade 4-32, Grade 5-20, Grade 6-32, Grade 7-36, Grade 8-30 = 294
Southampton Elementary/Intermediate Schools-5, Southampton H.S.-138, Hampton Bays Elementary/Middle-1, Alternatives-2, BOCES -1, WHBLC-6, Sequoya-2, Bridgehampton-3, Our Lady of the Hamptons-31, Montessori-2, Raynor Country Day School-5, St. John's Baptist-5, St. Anthony's -1, Lower Ross-4, Clayton Huey-1, Home Schooled-6, WB Ward-3 = 216
Total Enrollment: 510 students
2. Updates on 2021/2022 school opening and Grade 8 Graduation

VII. Principal's Report

1. School Events Update

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VIII. Business Official's Report

1. Mitch Sobczyk – News and Notes
2. Residency Report
3. Monthly Fund Balance Analysis

IX. Policy Manual Updates

First Reading of the following policies:

- 0100 – Equal Opportunity and Nondiscrimination
- 8131 – Pandemic Planning
- 0115 – Student Harassment and Bullying Prevention and Intervention
- 0115-R - Student Harassment and Bullying Prevention and Intervention Regulation

X. New Business

XI. Old Business

1. Glide Path/Merger
2. PILOT

XII. P.T.O. Report

XIII. Tuckahoe Educational Foundation Report

XIV. Public Commentary

XV. Resolutions

Approve: Motion made by _____ seconded by _____ BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered _____ through _____

Personnel

1. RESOLVED that the Board of Trustees approve Jessica Ovanessian to perform Instructional Technology services effective July 1, 2021 through August 31, 2021 not to exceed 25 days at per diem rate.
2. RESOLVED that the Board of Trustees approve Angela Parisi to perform duties required as Guidance Counselor for the Tuckahoe Common School District effective July 1, 2021 through August 31, 2021; not to exceed 10 days at per diem rate.

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3. RESOLVED that the Board of Trustees approve the salary schedule movement for Mary Schneider from column J20 (\$127,136) to column L20 (\$133,288), effective September 1, 2021

Appointments

4. RESOLVED that the Board of Trustees approve all teaching personnel of The Tuckahoe Common School District, who are selected by the Superintendent and Summer Program Administrator, to provide summer educational instruction effective July 6, 2021 through August 10, 2021 at the rate of \$ 250 per diem.
5. RESOLVED that the Board of Trustees approve the appointment of following teachers to provide summer educational instruction effective July 6, 2021 through August 10, 2021 at the rate of \$250 per diem.
- | | | |
|-----------------|------------------|--------------|
| Emily Cheverino | Patricia Hancock | Gina Luciano |
| Logan Robinson | Diana VanVliet | |
6. RESOLVED that the Board of Trustees approve the appointment of Katelyn Aquino to the position of Teacher Assistant to provide summer educational instruction effective July 6, 2021 through August 10, 2021, at the rate of \$250 per diem; pending completion of New York State Certification.
7. RESOLVED that the Board of Trustees approve Wendy Meyer as School Nurse for the Summer Program, effective July 6, 2021 through August 10, 2021 at a rate of \$250 per diem.
8. RESOLVED that the Board of Trustees approve Dr. Sharyn Lawall to provide counseling services for the Summer Program, effective July 7, 2021 through August 10, 2021 per the Home Tutoring rate provided on Schedule B of the TTA contract.
9. RESOLVED that the Board of Trustees approve Taylor Block to provide Speech Language services to the Tuckahoe Common School District students, effective July 7, 2021 through August 10, 2021 per the Home Tutoring rate provided on Scheduled B of the TTA contract.
10. RESOLVED that the Board of Trustees approve the following substitute custodians as needed for the 2021/2022 school year effective July 1, 2021 through June 30, 2022; at a rate of \$21.19 per hour.
- | | | |
|----------------|---------------------|-----------------|
| Norris Riddick | Ana Rosa DeLaCruz | Brandon Johnson |
| Matthew Meyer | Volodymyr Yaremchuk | Jamal Proctor |
11. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Rodriques as an office helper on an as needed basis effective July 1, 2021 through August 31, 2021; at a rate of \$22.69 per hour.
12. RESOLVED that the Board of Trustees appoint Belky San Romero to perform duties for the Reading Department effective July 1, 2021 through August 31, 2021 at a hourly rate of \$17.02, not to exceed 12 hours per week.

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13. RESOLVED that the Board of Trustees appoint Yiseth Pacheco as part time Account Clerk for the Tuckahoe Common School District effective July 1, 2021 through June 30, 2022 at an hourly rate of \$21.53.
14. RESOLVED that the Board of Trustees appoint Gintaute Genender as part time Special Education Office Assistant for the Tuckahoe Common School District effective July 1, 2021 through June 30, 2022 at an hourly rate of \$19.48.
15. RESOLVED that the Board of Trustees appoint Jordan Federico as a Substitute Teacher as needed for the 2020/2021 school year effective May 24, 2021 through June 30, 2021; at a rate of pay of \$150.00 per diem.
16. RESOLVED that the Board of Trustees approve the appointment of Nancy Roumeliotis to the position of Night Lead Custodian (CWII) effective July 1, 2021. Nancy will receive an additional \$2,080 in her base salary. This appointment fills the vacancy created by Michael Mampreyan's retirement.
17. RESOLVED that the Board of Trustees approve the appointment of Paul Hercht to the position of Custodial Worker 1 at a base salary of \$43,000 effective July 1, 2021, and the district to provide health and dental insurance coverage per the CSEA contract. This appointment fills the vacancy created by Nancy Roumeliotis move to night lead custodian.

Administrative

18. RESOLVED that the Board of Trustees as per Policy 5152 sets the tuition rate for non-resident students at \$4,000 for the 2021/2022 school year; this rate is applicable for non-resident students of staff and full-time in-house vendors only.
19. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District School Counseling Plan for the 2021/2022 school year.

Finance

20. RESOLVED that the Board of Trustees authorize the School Business Official to make all necessary budgetary transfers for the end of the year financial book closing.
21. RESOLVED that the Board of Trustees accept the bid for Painting Services from RJ Painting Inc. as the lowest responsible bidder. There were two bids received: 1. RJ Painting Inc. in the amount of \$55,000, and 2. Carter-Melence, Inc. Contractors in the amount of \$371,462. Sealed bids were publicly opened and read on 5/27/21 at 11.00am.

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22. RESOLVED that the Board of Trustees approve the following budget transfer.

From Code:	To Code	\$ Amount	Reason for Transfer
A9060.8	A1620.4	\$ 16,571.00	For Security Improvements - Phase 1
A9089.8	A1620.4	\$ 14,172.00	For Security Improvements - Phase 2

23. RESOLVED that the Board of Trustees accept the donation of \$350.00 from Tuckahoe Educational Foundation to fund the Dwayne Stuart Memorial Award, Tuckahoe Education Foundation Award and Mary Welker Scholarship Award; funds to be deposited in T391 fund.
24. RESOLVED that the Board of Trustees accept the donation of \$500.00 from the Tuckahoe Educational Foundation to fund Valedictorian, Salutatorian and Tuckahoe School Citizenship Award; funds to be deposited in T391 fund.
25. RESOLVED that the Board of Trustees accept the donation of \$50 from Mrs. Marge Ridgway to fund the Emerson D. Ridgway Memorial Award; funds to be deposited in T391 fund.
26. RESOLVED that the Board of Trustees approve Metropolitan Life Insurance Company to provide dental insurance for the Tuckahoe Common School District employees per the agreement effective July 1, 2021.
27. RESOLVED that the Board of Trustees approve the Eastern Suffolk BOCES Shared Services Agreement for the 2021/2022 school year.
28. RESOLVED that the Board of Trustees approve the services agreement between the Tuckahoe Common School District and U.S. OMNI for continuation of 403(b)/457(b) administration services for the 2021/2022 school year at an annual amount of \$824.
29. RESOLVED that the Board of Trustees designate Pupil Benefits Plan to provide student accident insurance for the district for the 2021/2022 school year at an estimated cost per student of \$19.08.
30. *Resolution to Increase various reserve funds with unassigned fund balance remaining at June 30, 2021*
RESOLVED that the Board hereby authorizes and directs that unassigned fund balance remaining in the District's General Fund at the conclusion of the 2020-21 fiscal year on June 30, 2021, or so much of the amount as is available for this purpose, shall be transferred to the following reserves:
- * Workers' Compensation Reserve fund to a maximum amount of \$100,000
 - * Unemployment Reserve Fund to a maximum amount of \$100,000
 - * Retirement contribution TRS reserve fund to a maximum amount of \$116,792
 - * Facilities Improvement Program 2020 capital reserve fund to a maximum amount of \$600,000
- The funds shall be deposited, invested, and accounted for in accordance with General Municipal Law.

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BE IT FURTHER RESOLVED that the above-described transfer may occur at any time after the District's year-end fund balance, as of June 30, 2021, has been calculated and ascertained with reasonable certainty, provided that the transfer shall occur prior to issuance of the District's tax levy for the 2021-2022 school year

31. WHEREAS the District's voters approved Proposition No. 2 at the May 18, 2021 Annual Budget Vote meeting to expend \$413,706 from the 2006/2007 Capital Reserve Fund, and \$600,000 from the Facilities Improvement Program 2020 Capital Reserve Fund for capital improvements, and WHEREAS the balance of \$413,706 of the said Capital Reserve Fund is in the available fund balance of the Capital Projects Fund, and

WHEREAS the available balance of the 2020 Capital Reserve Fund of \$600,000 plus accrued interest is in the General Fund,

NOW, THEREFORE, BE IT RESOLVED that the Board approve an increase in the general fund appropriation for the 2020-2021 budget in the total amount of \$600,000 and the following interfund transfers from the General Fund to the Capital Projects Fund to be expended for the capital improvement projects listed in Proposition No. 2: \$600,000 from the 2020 Capital Reserve Fund.

BE IT FURTHER RESOLVED that \$413,706 of available, unencumbered fund balance in the Capital Projects Fund be allocated towards the capital improvement projects listed in Proposition No. 2.

32. RESOLVED that the Board of Trustees accept the proposal for School Physician and Health Care Services from Ellen Carroll, Primary Care Pediatric Nurse Practitioner and Primary Care Mental Health Specialist, subject to approval of contract by Ingerman Smith LLP. A Request for Proposal (RFP# 2021-22-01) was issued, and one (1) proposal was received on June 7, 2021. It is recommended that the Board accept the proposal for School Physician and Health Care Services at a cost of \$2,500 for the 2021/2022 school year.

Field Trips

33. RESOLVED that the Board of Trustees approve the field trip request of Grade 8 to visit Riverhead All Star Bowling on June 22, 2021, for end of year field trip at an approximate cost of \$1,057.96 paid through Class of 2021 Student Activities Funds, with no cost to the district.

Building Use

34. RESOLVED that the Board of Trustees approve the building use request of the Tuckahoe P.T.O. to utilize the school district building and grounds as needed for the 2021/2022 school year as per the 2021/2022 Tuckahoe P.T.O. calendar provided.

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CSE Recommendations

35. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on March 18, 2021, March 23, 2021, March 25, 2021, March 26, 2021, April 6, 2021, April 7, 2021, April 8, 2021, April 9, 2021, May 12, 2021, May 17, 2021, May 19, 2021, May 21, 2021, May 24, 2021, May 26, 2021, May 27, 2021, June 1, 2021, June 4, 2021, June 7, 2021 and Jun 10, 2021, for the following: students.

#120480051	#120480461	#120480218	#120480252
#120480631	#120480572	#120480573	#120480554
#101810000	#120480594	#120480464	#111020003
#120480357	#111080000	#120480309	#120480066
#111040000	#120480625	#120480427	#120480538
#120480579	#120480325	#120480402	#120480206
#120480324	#120480343	#120480541	#120480339
#092750000	#120480177	#120480096	#110260000
#120480237	#120480558	#120480236	#120480178
#120480007	#120480630	#120480193	#120480607
#120480387	#120480400	#120480604	#120480085
#120480646			

XVI. Convene Meeting of the Audit Committee

- Claims Auditor Report – July 1, 2020 to March 31, 2021

36. RESOLVED that the Board of Trustees approve the Claims Auditor Report for July 1, 2020 through March 31, 2021 as presented.

Approve: Motion made by seconded by

- Alan Yu, C.P.A. of Cullen & Danowski, LLP, External Auditors – Review of the Year End Audit Schedule for 2020/2021 School Year.

XVII. Adjourn Meeting of the Audit Committee and Reconvene Regular Meeting

XVIII. Executive Session, if necessary.