

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - REGULAR BOARD MEETING
March 15, 2021

Sean Hattrick, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:31 p.m.

The following Board members and District officials were present:

Sean Hattrick, Chairman
Timothy M. Gilmartin, Vice-Chairman
Robert E. Grisnik, Trustee

Leonard Skuggevik, Superintendent
Lauri Lenahan, District Clerk
Arlette Sicari, Principal
Doreen Buckley, Director of P.P.S.
Carl Fraser, Interim Business Official
Katelyn Fretto, District Treasurer

The following individuals were also present:

Mitch Sobczyk Justine Charos Kathy Bishop Susie Armusewicz

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on February 8, 2021 and the Budget Work Session's on March 1, 2021 and March 8, 2021.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

III. Treasurer's Report

RESOLVED, that the Board of Trustees approve the Treasurer's Report for the month of February 2021.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

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IV. Correspondence

1. Correspondence received from Eastern Suffolk BOCES regarding the Official Call of the Annual Meeting, April 7, 2021.
2. Correspondence received from Eastern Suffolk BOCES regarding the Call for Nominations for April 20, 2021 Election. The Board did not nominate any individuals.

V. Superintendent's Report

1. **Enrollment Update:**
PK-22, K-28, Grade 1-27, Grade 2-34, Grade 3-31, Grade 4-32, Grade 5-20, Grade 6-31, Grade 7-36, Grade 8-30 = 291
Southampton Elementary/Intermediate Schools-5, Southampton H.S.-136, Hampton Bays Elementary/Middle-1, Alternatives-1, BOCES -1, WHBLC-6, Sequoya-2, Bridgehampton-3, Our Lady of the Hamptons-34, Montessori-2, Raynor Country Day School-6, St. John's Baptist-5, St. Anthony's -1, Lower Ross-4, Clayton Huey-1, Home Schooled-6, HB Ward -3 = 217
Total Enrollment: 508 students
2. Mr. Skuggevik reviewed the results of the Special Education State Parent Survey for the 2019/2020 school year having 100 percent satisfied parents with regards to the director, principal, and teachers.

VI. Principal's Report

1. Mrs. Sicari mentioned registration has begun for PreK and Kindergarten.
2. Mrs. Sicari reviewed two projects, Island Maps, and an Origami Book, that were completed by Grade 2.
3. Mrs. Sicari mentioned that Tuckahoe students' artwork is being exhibited at the Parrish Art Museum from March 12, 2021 thru April 18, 2021. Mrs. Sicari thanked Mrs. Sanders for the wonderful job she does with the students.

VII. Business Official's Report

1. Mitch Sobczyk reviewed the "News & Notes" he prepared regarding work that has been completed to date.
2. Mr. Fraser reviewed the Residency Report.
3. Mr. Fraser reviewed the Monthly Fund Balance Analysis.

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4. Mr. Fraser reviewed the 2021/2022 Budget Update regarding the Capital Reserve Discussion.

VIII. Policy Manual Updates

First Reading of the following policies:

- Policy 0101– Gender Neutral Single-Occupancy Bathrooms

IX. New Business - None

X. Old Business - None

- XI. P.T.O. Report** – Susie Armusewicz, President of P.T.O, mentioned the upcoming Plant Sale in April.

XII. Tuckahoe Educational Foundation Report - None

XIII. Public Commentary

1. Kathy Bishop, from the Southampton Children’s School, presented a petition to the Board of Trustees for inclusion of a proposition on the May 18, 2021 ballot. The request is to contract with Tuckahoe Common School in the amount of \$15,000 for the 2021-2022 school year and the necessary tax be levied, therefore. Kathy described the free and safe activities that the Children’s School offered during the summer of 2020, amid the pandemic, they would like to be able to continue to offer those programs.

XIV. Resolutions

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 18.

Personnel

1. RESOLVED that the Board of Trustees accept with regret the resignation of Hanna Gryczan from the position of Custodian for the purpose of retirement effective March 1, 2022 with all benefits and provisions set forth in the CSEA Contract between the Tuckahoe Common School District.
2. RESOLVED that the Board of Trustees approve medial leave under the Family and Medical Leave Act for Christine Dorchak to utilize accumulated sick and personal leave as appropriate and needed effective on March 17, 2021 returning on or around May 10, 2021.

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Administrative

3. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District calendar for school year 2021/2022.
4. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Board of Trustees meeting calendar for 2021/2022.
5. RESOLVED that the Board of Trustees approve the 2021-2023 Tuckahoe Common School District Academic Intervention Services (AIS) and Response to Intervention (RTI) Plan for the 2020/2021 school year.

Finance

6.

School Year 2021-2022

RESOLUTION (A)

JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and WHEREAS, the **Tuckahoe Common School District**, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

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BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each presentative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

7. BE IT RESOLVED that the Board of Trustees hereby authorizes the following proposition to be submitted to the voters of the Tuckahoe Common School District on May 18, 2021:
SHALL the Board of Trustees be authorized to expend a sum not to exceed \$413,706 from the 2006/2007 Capital Reserve Fund established on March 2007, and a sum not to exceed \$600,000 from the Facilities Improvement Program 2020 Capital Reserve Fund established in June 2020 for the purpose of the installation of new Acrylabs roof system, installation of new GAF shingle roof system; painting of interior of building; and windows replacement/renovation, all of the foregoing to include all labor, materials, equipment, apparatus, and incidental costs associated therewith.

8. WHEREAS, the Board of Trustees of the Tuckahoe Common School District desires to embark upon the following capital improvements at the District's facilities: installation of new Acrylabs roof system; installation of new GAF shingle roof system; paint interior of building; and window replacement/renovations (hereinafter the "Projects"); and
WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and
WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and
WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and
and
WHEREAS, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings (Section 6 NYCRR 617.5(c)(10));
WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

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WHEREAS, the Board of Trustees, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1),(2) and (10) of the SEQR Regulations; NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and BE IT FURTHER RESOLVED, that the Board of Trustees hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and BE IT FURTHER RESOLVED, that the Board of Trustees hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department.

9. RESOLVED, that the Board of Trustees approve CBIZ Valuation Group, LLC to provide Capital Asset Reporting and Property Insurance Updating Services for the 2020-21 school year. This includes Electronic annual update services for a fee of \$1,240, and final reports at a fee of \$250.
10. RESOLVED that the Board of Trustees accept a donation of \$6.00 from the Parent of Brian Tedeschi and approve the increase of appropriation code A2110.45 for \$6.00.
11. RESOLVED that the Board of Trustees accept a donation of graphic novel books from Farrell Fritz for each student participating in the Graphic Novel Club.
12. WHEREAS, the Board of Trustees of the Tuckahoe Common School District adopted a Policy to Dispose of Surplus items, and;
WHEREAS, the Board of Trustees has designated the School Business Official as the person responsible to properly dispose of said obsolete items,
THEREFORE, BE IT RESOLVED, eight tables that are decaying and unsafe, which has been requested by the Technology Department and reviewed by the Board of Trustees be declared obsolete and disposed of at the discretion of the School Business Official.
13. WHEREAS, the Board of Trustees of the Tuckahoe Common School District adopted a Policy to Dispose of Surplus items, and;
WHEREAS, the Board of Trustees has designated the School Business Official as the person responsible to properly dispose of said obsolete items,
THEREFORE, BE IT RESOLVED, the Metro non-working food warmer Model No. C175-H(1)N , which has been requested by the Food Service Director of the cafeteria and reviewed by the Board of Trustees be declared obsolete and disposed of at the discretion of the School Business Official.
14. RESOLVED that the Board of Trustees approve the Southampton Union Free School District to provide health services at the cost of \$1,326.23 to the Tuckahoe Common School District for the 2020/2021 school year as per the provided contract.

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Appointments

15. RESOLVED that the Board of Trustees appoint Jordan Federico as a Math Leave Replacement Teacher effective March 12, 2021 until no longer need; rate of pay to be at Step 1F (\$63,933) prorated for school year 2020/2021 and the district to provide health and dental insurance coverage as per the TTA Contract.
16. RESOLVED that the Board of Trustees does hereby appoint the following School Club Advisors and approves the following school clubs for the 2020/2021 school year; rate of pay \$512.00, for an eight-week cycle, one day per week for forty-five minutes per day:

Kathryn Bernichon	Grades 3,4,5	Graphic Novels	Tuesday	3:45pm – 4:30pm
Shannon Nunez	Grades 3,4	Origami Club	Wednesday	3:45pm – 4:30pm
Tara Smith	Grades 2,3,4	Drawing Club	Tuesday	3:45pm – 4:30pm
Laurie Verdeschi	Grades 1-8	Computer Coding	Wednesday	3:45pm – 4:30pm

Building Use

17. RESOLVED that the Board of Trustees approve the building use request for the Student Council to hold an Easter Egg Hunt offered to all students in Grades 1-2 on the playground, April 6, 2021 from 2:45 p.m. to 3:30 p.m.

CSE Recommendations

18. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on January 13, 2021, February 24, 2021, and March 8, 2021.

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XV. Executive Session

At 7:08 p.m., Sean Hattrick made a motion to enter Executive Session to discuss contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 8:02 p.m., the Board came out of Executive Session.

At 8:03 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

Signed: Lauri Lenahan
Lauri Lenahan, District Clerk