

**Tuckahoe Common School District
Minutes – Regular Board Meeting
April 13, 2020**

Sean Hattrick, Vice-Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 7:30 p.m.

The following Board members and District officials were present:

Sean Hattrick, Vice-Chairman
Timothy M. Gilmartin, Trustee

Leonard Skuggevik, Superintendent
Arlette Sicari, Principal
Linda Springer, District Clerk
Doreen Buckley, Director of P.P.S.
Carl Fraser, Interim Business Official

Members Absent:
Robert E. Grisnik, Chairman
Katelyn Fretto, District Treasurer

The following individuals were also present: None – The meeting was video-conferenced.

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on March 9, 2020, the Emergency Board Meeting on March 15, 2020 and the Budget Work Session on March 30, 2020.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

III. Treasurer's Report

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of March 2020.

Approve: Motion made by Timothy M. Gilmartin, seconded by Sean Hattrick, and unanimously carried.

IV. Correspondence

1. Correspondence was received from the East End Health Plan regarding the Trustee elections and nominations. The Board did not nominate an individual for the Board Trustee position.

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V. Superintendent’s Report

1. Enrollment Update:

PK-18, K-22, Grade 1-27, Grade 2-33, Grade 3-29, Grade 4-23, Grade 5-26, Grade 6-36, Grade 7-31, Grade 8-29 = 274

Southampton H.S.-137, Hampton Bays Elementary/Middle-1, Raynor Country Day School – 8, Our Lady of the Hamptons-34, Southampton Elementary/Intermediate Schools – 6, Chaminade-1, BOCES-1, WHBLC-8, Alternatives-2, Sequoya-3, Montessori-1, Services/PSD-3, St. John’s Baptist-3, Home Schooled-4, County Services-3, Bridgehampton-1, Clayton Huey-1 = 217
Total Enrollment: 491 students

2. Mr. Skuggevik updated the Board of Trustees on the closure of school, the Governor’s office will reassess the situation later in the month.
3. Mr. Skuggevik, along with the administration, has discussed the TCSD grading policy and how to implement a grading system during the COVID-19 crisis. The administration is recommending a revision to the current grading policy of a non-harm grading system. Mr. Skuggevik discussed the revision in depth, the Board of Trustees approved the following resolution.

RESOLVED that the Board of Trustees approve an immediate update to the Tuckahoe Common School District Grading Systems Policy 4710 for the COVID-19 Pandemic. This revision creates a system of “non-harm” grading for the third quarter of the 2019-2020 school year. This policy will include the grading of the schoolwork done prior to the March 16, 2020 New York State Governor’s executive order to close schools, to be raised if such work done since the closure improves a student’s grade. This motion also includes a directive to the administration to create a grading policy for the 4th quarter and end of year averages, should such closure extend beyond the current date of April 29, 2020.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

4. Mr. Skuggevik updated the Board of Trustees on the cancellation of the Grade 8 Washington D. C. trip, all students will be refunded their out of pocket expenses.
5. Mr. Skuggevik updated the Board of Trustees that the district is awaiting further guidance from the Governor’s office regarding a budget vote date. The information given to the district currently is that the vote will not take place before June 1, 2020. As soon as the district has an update the information will be disseminated.

VI. Principal’s Report

1. Mrs. Sicari updated the Board on the events that have taken place in the district via social media along with the staff car parade for the students and their families. Mrs. Sicari also reported on the great job and the hard work that the staff is doing teaching our students, Mr. Skuggevik added his appreciation for all that they have done and continue to do during this time.

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VII. Business Official’s Report

1. Mr. Fraser reviewed the Monthly Fund Balance Analysis Report.

VIII. Policy

First Reading of the following Policies:

- 0110 – Sexual Harassment
- 0110.1 – Sexual Harassment of Students
- 0110.1-R – Sexual Harassment of Students Regulation
- 0110.2 – Sexual Harassment of Employees
- 0110.2-R – Sexual Harassment of Employees Regulation
- 0110.2-E – Sexual Harassment of Employees Exhibit
- 0115-E – Student Bullying and Harassment Complaint Form
- 5500 – Student Records
- 5500-R – Student Records Regulation
- 5500-E.4 to 8635-E – Parents’ Bill of Rights for Student Data Privacy and Security
- 8635 – Information and Data Privacy, Security, Breach and Notification
- 8635-R – Information and Data Privacy, Security, Breach and Notification Regulation

IX. New Business

1. Mr. Skuggevik reported that Stony Brook/Southampton Hospital will be storing gowns in the portable building that housed the Special Education office. Once the space is no longer needed, the hospital will sanitize the area.

X. Old Business - None

- XI. P.T.O. Report** – Mr. Hattrick reported that the P.T.O. has cancelled the Taste of Tuckahoe scheduled for the end of April, he will follow-up with a new date when or if it is scheduled.

XII. Tuckahoe Educational Foundation Report - None

- XIII. Public Commentary** – A request for questions was posted on the school website to be emailed to lskuggevik@tuckahoecommons.com or lspringer@tuckahoecommons.com prior to the meeting.

XIV. Resolutions

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 7.

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Finance

1.

School Year 2020-2021

RESOLUTION (A)

JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and WHEREAS, the **Tuckahoe Common School District**, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

2. RESOLVED that the Board of Trustees approve Hampton Fuel Inc. to provide #2 Heating Oil Delivery as needed at \$0.309 per gallon over rack for the 2019/2020 school year.

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3. RESOLVED that the Board of Trustees approve the software licensing and maintenance agreement between the Tuckahoe Common School District and Finance Manager in accordance with the terms of the agreement from July 1, 2019 through June 30, 2022.
4. **TAX ANTICIPATION NOTE RESOLUTION OF TUCKAHOE COMMON SCHOOL DISTRICT, NEW YORK, ADOPTED APRIL 13, 2020, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,200,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2021.**

RESOLVED BY THE BOARD OF TRUSTEES OF TUCKAHOE COMMON SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Tuckahoe Common School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$2,200,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2020 and ending June 30, 2021, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the Chairman of the Board of Trustees, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the Chairman of the Board of Trustees, the Vice Chairman of the Board of Trustees, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

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Field Trips

5. RESOLVED that the Board of Trustees approve Grade 4 to visit the Southampton Historical Museum on June 12, 2020 for a Social Studies lesson on colonial times, from 9:30 a.m. to 2:30 p.m. at an approximate cost to the district of \$617.02.
6. RESOLVED that the Board of Trustees approve Grade 4 to visit the Stony Brook-Southampton Marine Station on June 17, 2020 for a lesson in Science dimensions from 9:00 a.m. to 2:00 p.m. at an approximate cost to the district of \$617.02.

CSE Recommendations

7. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Education from the meetings held on January 21, 2020, January 24, 2020, January 28, 2020, February 26, 2020, February 28, 2020, March 3, 2020, March 5, 2020, March 6, 2020, March 9, 2020, March 11, 2020, March 12, 2020, March 17, 2020 and March 26, 2020 for the following students.

#120480008	#120480178	#110260000	#120480177	#120480382	#120480163
#092750000	#120480007	#120480203	#120480206	#093160000	#120480405
#120480265	#101740008	#101810000	#120480418	#110530002	#120480063
#120480508	#120480479	#120480559	#120480558	#120480538	#111020003
#120480206	#120480096	#120480474	#120480357		

XV. Executive Session

At 8:10 p.m., Sean Hattrick made a motion to adjourn the Regular meeting and convene Executive Session to discuss Contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 8:23 p.m. the Board came out of Executive Session.

At 8:24 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

Signed: Linda Springer
Linda Springer, District Clerk