

**TUCKAHOE COMMON SCHOOL DISTRICT
REGULAR BOARD MEETING
March 9, 2020**

I. Call to Order

II. Pledge of Allegiance

III. Approval of Minutes

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on February 10, 2020 and the Budget Work Session on March 2, 2020.

Approve: Motion made by _____ seconded by _____

IV. Treasurer's Report

RESOLVED, that the Board of Trustees approve the Treasurer's Report for the month of February 2020.

Approve: Motion made by _____ seconded by _____

V. Correspondence

1. Eastern Suffolk BOCES – Official Call of the Annual Meeting, April 1, 2020
2. Eastern Suffolk BOCES – Call for Nominations – April 21, 2020 Elections

VI. Superintendent's Report

1. **Enrollment Update:**
PK-18, K-22, Grade 1-27, Grade 2-33, Grade 3-29, Grade 4-24, Grade 5-26, Grade 6-36, Grade 7-31, Grade 8-29 = 275
Southampton H.S.-137, Hampton Bays Elementary/Middle-1, Raynor Country Day School – 8, Our Lady of the Hamptons-34, Southampton Elementary/Intermediate Schools – 6, Chaminade-1, BOCES-1, WHBLC-8, Alternatives-2, Sequoya-3, Montessori-1, Services/PSD-3, St. John's Baptist-3, Home Schooled-4, County Services-3, Bridgehampton-1, Clayton Huey-1 = 217
Total Enrollment: 492 students
2. Attendance at NYSCOSS Convention and SCSSA Legislative Committee NYSCOSS Lobby Day, Tuesday, March 3, 2020
3. 2020 CENSUS – Grant Application
4. Coronavirus (COVID-19) Protocol Update
5. Procedures for request of release time for staff development.

**TUCKAHOE COMMON SCHOOL DISTRICT
REGULAR BOARD MEETING
March 9, 2020**

VII. Principal's Report

1. School Events Update

VIII. Business Official's Report

1. Residency Report
2. Monthly Fund Balance Analysis
3. 2020/2021 Budget Update – Capital Reserve Discussion

IX. New Business

1. Board of Trustees schedule change – Budget Work Session, March 23, 2020 to March 30, 2020.

X. Old Business

XI. P.T.O. Report

XII. Tuckahoe Educational Foundation Report

XIII. Public Commentary

XIV. Resolutions

Approve: Motion made by _____ seconded by _____ BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered _____ through _____

Personnel

1. RESOLVED that the Board of Trustees accept with regret the resignation of Linda M. Springer from the position of District Clerk and Executive Assistant for the purpose of retirement effective June 30, 2020 with all benefits and provisions set forth in the agreement between the Tuckahoe Common School District and Linda M. Springer.
2. BE IT RESOLVED THAT the Chairman of the Board of Trustees is authorized to execute a Second Amendment to the Employment Agreement dated July 24, 2017 for Leonard J. Skuggevik, Superintendent of Schools, which Amendment has been reviewed by the Board of Trustees.

**TUCKAHOE COMMON SCHOOL DISTRICT
REGULAR BOARD MEETING
March 9, 2020**

Administrative

3. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District calendar for school year 2020/2021.
4. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Board of Trustees meeting calendar for 2020/2021.

Finance

5. RESOLVED that the Board of Trustees approve payment to ASSET NY for an annual membership to provide ongoing technology education to the Tuckahoe Common School District for school year 2019/2020 at a cost of \$150.
6. RESOLVED that the Board of Trustees approve Quadient Leasing, formerly known as Neopost, USA Inc., for all services and supplies related to the postage meter for the 2019/2020 school year.
7. RESOLVED that the Board of Trustees approve Top Grade for tutoring services provided for Tuckahoe Common School District students as per the service agreement and fee schedule.
8. RESOLVED that the Board of Trustees approve the cost of \$10,012.22 for emergency boiler repairs completed by Island Industrial Boiler on January 18, 2020 and January 20, 2020. The hourly rate for their service is \$125 per hour.
BE IT FURTHER RESOLVED that the Board rescind the use of the Smithtown School District bid for this emergency repair.
9. RESOLVED that the Board of Trustees approve the Luss Group to provide a Mass Mutual Life insurance policy for Superintendent of Schools Leonard Skuggevik, as per the contractual agreement effective September 1, 2017 and for the term of employment of the Superintendent of Schools, Leonard Skuggevik as per the invoiced premium.
10. WHEREAS, the Board of Trustees of the Tuckahoe Common School District adopted a Policy to Dispose of Surplus items, and;
WHEREAS, the Board of Trustees has designated the School Business Official as the person responsible to properly dispose of said obsolete items,
THEREFORE, BE IT RESOLVED, that the nonfunctioning Photograph Developer Equipment, fixed asset tag #20140074, which has been requested by the Art Department to be designated obsolete and reviewed by the Board of Trustees be declared obsolete and disposed of at the discretion of the School Business Official.

**TUCKAHOE COMMON SCHOOL DISTRICT
REGULAR BOARD MEETING
March 9, 2020**

11. RESOLVED that the Board of Trustees approve Brown & Brown of Garden City, Inc. to facilitate compliance with the HIPAA Rules and furthermore facilitate compliance with the HITECH Amendment to HIPAA for the Tuckahoe Common School District.

Building Use

12. RESOLVED that the Board of Trustees approve the building use request of the Principal and awarenessstalks.org, LLC and Lois B. Oliveira to hold a 2-hour training for parents and activity play for students in Grades PK-2 workshop on March 26, 2020 from 3:00 p.m. to 5:00 p.m. in the gymnasium and library.
13. RESOLVED that the Board of Trustees approve the building use request of the Drama Club to hold rehearsals and the final performances of the school musical *Aladdin Jr.* in the cafetorium on May 27 & 28, 2020, and June 4,8,9,10 & 11, 2020.

Field Trips

14. RESOLVED that the Board of Trustees approve the field trip request of Grade 3 and the Studio Art class to visit Longhouse Reserve for an Art contest and a lesson in STEAM on May 4, 2020, rain date of May 6, 2020 (Grade 3 only), from 8:30 a.m. to 2:30 p.m. at an approximate cost to the district of \$617.02.
15. RESOLVED that the Board of Trustees approve the field trip request of Kindergarten to visit the Children's Museum of the East End for a program on seedlings on May 5, 2020 from 9:30 a.m. to 1:00 p.m. at an approximate cost to the district of \$422.18.
16. RESOLVED that the Board of Trustees approve the field trip request of Grade 5 to visit Longhouse Reserve for an Art History and STEAM lesson and contest on May 5, 2020, rain date of May 7, 2020, from 8:30 a.m. to 2:30 p.m. at an approximate cost to the district of \$617.02.
17. RESOLVED that the Board of Trustees approve the field trip request of Grade 6 to visit the Longhouse/Jackson Pollack Center for an Art History lesson on May 11, 2020, rain date of May 21, 2020 from 8:30 a.m. to 2:30 p.m. at an approximate cost to the district of \$656.02
18. RESOLVED that the Board of Trustees approve the field trip request of Grade 4 to visit the Longhouse Reserve for an Art History and STEAM lesson and contest on May 27, 2020, rain date of May 28, 2020, from 8:30 a.m. to 2:30 p.m. at an approximate cost to the district of \$617.02.
19. RESOLVED that the Board of Trustees approve the field trip request of Grade 1 to visit the Longhouse Reserve for an Art History lesson and contest on June 5, 2020, rain date of June 12, 2020, from 8:30 a.m. to 2:30 p.m. at an approximate cost to the district of \$617.02.

**TUCKAHOE COMMON SCHOOL DISTRICT
REGULAR BOARD MEETING
March 9, 2020**

20. RESOLVED that the Board of Trustees approve the field trip request of Grade 3 to visit the Montauk Lighthouse for a STEAM and history lesson on June 11, 2020, rain date of June 15, 2020, from 8:00 a.m. to 4:00 p.m. at an approximate cost to the district of \$959.86.
21. RESOLVED that the Board of Trustees approve the field trip request of Grade 6 to visit Quinipet Camp and Retreat Center for an Outdoor Education program trip on the Orient Star Fishing vessel on June 8, 2020 from 8:30 a.m. to 2:30 p.m. at an approximate cost to the district of \$1,717.02.

Appointments

22. RESOLVED that the Board of Trustees does hereby appoint the following School Club Advisors and approves the following school clubs for the 2019/2020 school year; rate of pay \$504.00, for an eight-week cycle, one day per week for forty-five minutes per day:

Lou Castellano – Grades 2-5 Comedy Club – Tuesday
Jessica Ovanessian – Grades 3-4 Lego Jr. Robotics Club – Tuesday
Dr. Sharyn Lawall – Grades 3-5 Mindfulness & Meditation Club – Tuesday
Justine Charos – Grades 6-8 Homework Club – Tuesday
Christine Dorchak – Grades 7-8 Math Support Club – Tuesday
Laura Colfer – Grades K-1 Reading Club – Tuesday
Ronald Rudaitis – Grades 5-8 Drama Club – Tuesday
Tara Smith – Grades 2-4 Melty Beads Club – Tuesday
Megan Farrell – Grades 3-5 Homework Club - Tuesday
Christina Collins – Grades 3-5 Homework Club – Wednesday
Lou Castellano – Grade 2-5 Game Club – Wednesday
Carmella Palumbo – Grades 5-8 Drama Club – Wednesday
JoAnne Vitiello – Grades 2-4 Zumba Kids Club – Wednesday
Catherine Tyler – Grades 6-8 Homework Club - Wednesday
Peter Falango – Grades 4-8 NYSSMA Club – Wednesday
Stephanie Neill – Grades 7-8 Be Strong Club – Wednesday
Jessica Ovanessian – Grades K-2 KIBO Robotics Club – Wednesday
Bonnie Downs – Grades K-3 Story Time Club – Wednesday
Shannon Nunez – Grades 3-4 Origami Paper Art Club - Wednesday
JoAnne Vitiello – Grades K-1 Zumba Kids Club – Thursday
Bonnie Downs – Grades 3-5 Homework Club - Thursday
Ronald Rudaitis – Grades 5-8 Drama Club – Thursday
Kerry Terry – Grades 4-5 Spring Crafts Club – Thursday
Laurie Colfer – Grades 4-6 Reading Club – Thursday
Lou Castellano – Grade 1 Puppet Club Part II - Thursday
Stephanie Neill – Grades 6-8 Homework Club - Thursday

XV. Anticipated Executive Session