

**Tuckahoe Common School District  
Minutes – Regular Board Meeting  
December 9, 2019**

Robert E. Grisnik, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 7:30 p.m.

The following Board members and District officials were present:

Robert E. Grisnik, Chairman  
Sean Hattrick, Vice-Chairman

Leonard Skuggevik, Superintendent  
Arlette Sicari, Principal  
Linda Springer, District Clerk  
Doreen Buckley, Director of P.P.S.  
Carl Fraser, Interim Business Official  
Katelyn Fretto, District Treasurer

The following individuals were also present:

Mitch Sobczyk	Mary-Alice Halsey	Daniel Berry	Catherine Tyler
Jessica Ovanessian	David Nadal	Barbara Imperiale	Theresa Romano
Romy Fopel	Jolissa Molina	Korey Tietjen	Beth McNeill-Muhs

**I. Pledge of Allegiance**

**II. Approval of Minutes**

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on November 12, 2019.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

**III. Treasurer's Report**

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of November 2019.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

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**IV. Correspondence**

1. Correspondence was received from the Suffolk County School Superintendents Association regarding the Advocacy Workshop on January 11, 2020. Mr. Skuggevik and Mr. Fraser will be attending the workshop.

**V. Superintendent’s Report**

**1. Enrollment Update:**

PK-18, K-22, Grade 1-27, Grade 2-33, Grade 3-29, Grade 4-23, Grade 5-26, Grade 6-35, Grade 7-31, Grade 8-30 = 274

Southampton H.S.-133, Hampton Bays Elementary/Middle-1, Raynor Country Day School – 8, Our Lady of the Hamptons-34, Southampton Elementary/Intermediate Schools – 3, Chaminade-1, BOCES-1, WHBLC-8, Alternatives-2, Sequoya-3, Montessori-1, (Services pending)-3, St. John’s Baptist-3, Home Schooled-3, County Services-1, Bridgehampton-1, Clayton Huey-1 = 207

Total Enrollment: 481 students

2. Mr. Skuggevik introduced Barbara Imperiale Sanders, Pk-8 Art Teacher who gave a presentation regarding Arts Integration in the curriculum. Mrs. Sanders presented at the annual NYS Art Teachers Conference in November and has continually gained respect and admiration from her colleagues throughout New York State.

**VI. Principal’s Report**

1. Mrs. Sicari updated the Board on the upcoming events in the district.

**VII. Business Official’s Report**

1. Mitch Sobczyk reviewed the “News & Notes” he prepared regarding work that has been completed to date.
2. Mr. Fraser reviewed the Residency Report.

**VIII. New Business**

1. Mr. Skuggevik, along with the Board and Mr. Sobczyk, discussed the building use request of the Southampton Club & Camp. The request would not be feasible during the summer recess due to scheduled work for the district and the summer program.

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**IX. Old Business**

1. Mr. Grisnik requested an update on the comments of Daniel Berry regarding the speed of traffic on Magee Street. Mr. Skuggevik reported that he has been in discussions with the Southampton Police Department regarding electronic speed signs.

**X. Policy**

First Reading of the following policy:

- Policy 6741 – Contracting for Professional Services

Second Reading and adoption of the following policy:

- Policy 1741 – Home-schooled Students

**XI. P.T.O. Report - None**

**XII. Tuckahoe Educational Foundation Report - None**

**XIII. Public Commentary**

David Nadal and Theresa Romano requested the Board address the tax rate for the district. Mr. Grisnik reported that currently the Board is addressing this with the Town of Southampton and currently the issue is in Appellate Court. Mr. Skuggevik addressed the reduction of the school tax rate this school year and the savings the district has passed on to the taxpayer. Mrs. Muhs thanked the Board for passing Policy 1741.

**XIV. Resolutions**

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik and unanimously carried;  
BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 20.

**Finance**

1. RESOLVED that the Board of Trustees approve the extra classroom activity request of the Student Council to hold a Middle School Dance on January 10, 2020 to raise funds for school activities.

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2. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grade 7 to hold a Yankee Candle fundraiser to raise funds for their Grade 8 Washington D.C. school trip.
3. RESOLVED that the Board of Trustees approve payment to Center Moriches UFSD to provide special education services for the Tuckahoe Common School District from October 1, 2019 through June 30, 2020 for Tuckahoe CSD students in attendance per contractual agreement.
4. RESOLVED that the Board of Trustees approve the 2019/2020 Part-Time Tuition Contract Agreement between Tuckahoe Common School District and Southampton UFSD for Tuckahoe CSD students in attendance and authorize the Board Chairman to sign the agreement.
5. RESOLVED that the Board of Trustees approve the 2019/2020 Special Education Services Contract Agreement between Tuckahoe Common School District and Southampton UFSD for Tuckahoe CSD students in attendance and authorize the Board Chairman to sign the agreement.
6. RESOLVED that the Board of Trustees approve the 2019/2020 Extracurricular Sports Tuition Contract Agreement between Tuckahoe Common School District and Southampton UFSD for Tuckahoe CSD students in attendance and authorize the Board Chairman to sign the agreement.
7. RESOLVED, that the Board of Trustees approve Institute for Children with Autism to provide school age students consultation services based on their IEP's, Home Program Services as determined by the Committee on Special Education, along with all evaluations and reports for the 2019/2020 school year at the approximate proposed cost of \$125 per hour based on the contractual rate sheet and authorize the Board Chairman to sign the contract when available.
8. RESOLVED, that the Board of Trustees approve Logan Kingston to provide school age students consultation services using the Susan Barton Reading & Spelling System based on their IEP's, Home Program Services as determined by the Committee on Special Education, along with all evaluations and reports for the 2019/2020 school year at the approximate proposed cost of \$125 per hour based on the contractual rate sheet and authorize the Board Chairman to sign the contract when available.
9. RESOLVED that the Board of Trustees approve Gallagher Insurance Company's proposal for Scholastic First Insurance to provide a School Insurance & Safety Program (Cyber Insurance Coverage) at \$3M limit for Cyber Liability and \$100,000 sub-limit for Cyber Deception for the Tuckahoe Common School District effective December 10, 2019 through December 10, 2020 at an annual cost of \$1,877.

**Appointment**

10. RESOLVED that the Board of Trustees appoint Sarah Drake as a Substitute Teacher as needed for the 2019/2020 school year effective January 6, 2020 through June 30, 2020; at a rate of pay of \$150 per diem.

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11. RESOLVED that the Board of Trustees appoint Elizabeth Aquino as a school monitor and translator effective December 10, 2019 for the 2019/2020 school year at an hourly rate of \$16.12.
12. RESOLVED that the Board of Trustees does hereby appoint the following Extracurricular Advisor (Schedule B) for the 2019/2020 school year, Dr. Kelly McClinchy, Teacher Mentor at \$541.

**Personnel**

13. RESOLVED that the Board of Trustees approve, in accordance with Article XIII-Child Care Leave of the Tuckahoe Teachers' Association Agreement, the extension of a childcare leave for Mary O'Donnell, Literacy Teacher, to continue from February 1, 2020 through June 30, 2020.
14. RESOLVED that the Board of Trustees accept with regret the resignation of Adrienne Heiselman from the position of Account Clerk with the Tuckahoe Common School District effective December 13, 2019.

**Building Use**

15. RESOLVED that the Board of Trustees approve the building use request of the Student Council to hold a Middle School Dance for Tuckahoe CSD students in the gymnasium from 5:30 p.m. to 9:00 p.m. on January 10, 2020.
16. RESOLVED that the Board of Trustees approve the building use request of the Southampton Fresh Air Home to use the parking areas of the district on June 6, 2020 from 2:00 p.m. to 10:00 p.m. and on June 7, 2020 from 11:00 a.m. to 2:30 p.m.
17. RESOLVED that the Board of Trustees approve the building use request of the Administration to hold Yoga classes instructed by certified Yoga instructors in the gymnasium for Grades PK-8 on January 6, 2020, January 7, 2020, January 13, 2020 and January 14, 2020 from 8:00 a.m. to 3:00 p.m.

**Field Trip**

18. RESOLVED that the Board of Trustees approve the field trip request of Grades 1 and 8 to visit the Southampton Care Center and homes in Southampton Village for holiday caroling and community service on December 20, 2019 from 9:00 a.m. to 12:00 p.m. at an approximate cost to the district of \$324.76.

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**Policy**

19. RESOLVED that the Board of Trustees approve the following policy.

- Policy 1741 – Home-Schooled Students

**CSE Recommendations**

20. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education from the meetings held on October 16, 2019, October 22, 2019, November 7, 2019, November 13, 2019, November 18, 2019 and December 2, 2019.

#120480541	#120480100	#120480193	#120480515	#120480538
#120480545	#120480402	#110260000		

**XV. Executive Session**

At 8:28 p.m., Sean Hattrick made a motion to adjourn the Regular meeting and convene Executive Session to discuss Contractual matters, seconded by Robert E. Grisnik, and unanimously carried.

At 8:53 p.m. the Board came out of Executive Session.

At 8:54 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

*Signed: Linda Springer, District Clerk*