

**Tuckahoe Common School District  
Minutes – Regular Board Meeting  
October 15, 2019**

Robert E. Grisnik, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 7:30 p.m.

The following Board members and District officials were present:

Robert E. Grisnik, Chairman  
Sean Hattrick, Vice-Chairman  
Timothy M. Gilmartin, Trustee

Leonard Skuggevik, Superintendent  
Arlette Sicari, Principal  
Linda Springer, District Clerk  
Doreen Buckley, Director of P.P.S.  
Carl Fraser, Interim Business Official

The following individuals were also present:

Mitch Sobczyk          Mary-Alice Halsey          Daniel Berry          Alan Yu

**I. Pledge of Allegiance**

**II. Approval of Minutes**

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on September 9, 2019, the Board Work Session on September 23, 2019 and the Special Board Meeting on October 4, 2019.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

**III. Treasurer's Report**

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of September 2019.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

**IV. Correspondence - None**

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**V. Superintendent’s Report**

**1. Enrollment Update:**

PK-19, K-21, Grade 1-26, Grade 2-33, Grade 3-29, Grade 4-22, Grade 5-26, Grade 6-35, Grade 7-31, Grade 8-29 = 271

Southampton H.S.-126, Hampton Bays Elementary/Middle-1, Raynor Country Day School – 8, Our Lady of the Hamptons-34, Southampton Elementary/Intermediate Schools – 3, Chaminade-1, BOCES-1, WHBLC-8, Alternatives-2, Sequoya-3, Montessori-1, (Services pending)-1, St. John’s Baptist-3, Home Schooled-3, County Services-1, Bridgehampton-1 = 197

Total Enrollment: 468 students

2. Mr. Skuggevik reviewed the Homeschooling Packet that will be shared with TCSD homeschooled students and families. The district is awaiting the updated Homeschool policy from NYSSBA which is being updated to be in accordance with new regulations.
3. Mr. Skuggevik announced that the Swim Program is scheduled to take place in January and February 2020 for grades Kindergarten through 4.

**VI. Principal’s Report**

1. Mrs. Sicari reported on the upcoming school events.

**VII. Business Official’s Report**

1. Mitch Sobczyk reviewed the “News & Notes” he prepared regarding work that has been completed to date.
2. Mr. Fraser reviewed the Residency Report.

**VIII. New Business - None**

**IX. Old Business**

1. Mr. Skuggevik updated the Board on the total cost of the Summer Program. The total cost of the program was \$134,231, with transportation being \$16,973 of the total cost.
2. Mr. Skuggevik announced that the Tuckahoe CSD ranked #9 out of 12 local schools, on the 2017/2018 PK-12 per pupil cost list. The ranking is based on 12 local schools with #1 being the highest per pupil cost. The 2017/2018 per pupil cost was \$35,650.

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**X. Policy**

First Reading of the following policy:

Policy 8210.1 – Use of Surveillance Cameras on School Property

Second Reading and adoption of the following policy:

Policy 8334 – Use of Credit Cards

**XI. P.T.O. Report - None**

**XII. Tuckahoe Educational Foundation Report - None**

**XIII. Public Commentary**

Mary-Alice Halsey asked if homeschooled children are allowed to participate in sports or extracurricular activities. Mr. Skuggevik responded that education law does not allow participation.

**XIV. Resolutions**

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 18.

**Appointments**

1. RESOLVED that the Board of Trustees does hereby appoint the following School Club Advisors and approves the following school clubs for the 2019/2020 school year; rate of pay \$504.00, for an eight-week cycle, one day per week for forty-five minutes per day:

Lou Castellano – Grades 3-5 Comedy Club – Tuesday  
Barbara Sanders – Grades K-1 Clay Club – Tuesday  
Jessica Ovanessian – Grades 5-8 Lego Robotics Club – Tuesday  
Dr. Sharyn Lawall – Grades 3-5 Mindfulness & Meditation Club – Tuesday  
Patricia Hancock – Grades K-1 Yoga Club – Tuesday  
Laurie Verdeschi – Grades K-6 Computer Coding Club – Tuesday  
Antoinette Counihan – Grades 1-2 Go Noodle Club – Tuesday  
Justine Charos – Grades 3-5 Homework Club – Tuesday  
Peter Falango – Grades 6-8 Ukulele Club – Tuesday  
Stephanie Neill – Grades 6-8 Homework Club – Tuesday

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Christine Dorchak – Grades 7-8 Math Club – Tuesday  
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Lou Castellano – Grade 2-4 Game Club – Wednesday  
Carmella Palumbo – Grades 4-8 Jr. Journalist Club – Wednesday  
JoAnne Vitiello – Grades 3-5 Jump Rope Club – Wednesday  
Megan Farrell – Grades 3-5 Homework Club – Wednesday  
Kerry Terry – Grades 6-8 Homework Club - Wednesday  
Jessica Ovanessian – Grades 3-4 Lego Jr. Robotics Club – Wednesday  
Tara Smith – Grades K-1 Color and Collage Club – Wednesday  
Kathleen Gray – Grades 1-2 Read Alouds & Watercoloring Club – Wednesday  
Peter Falango – Grades 4-8 Chorus Club – Wednesday  
Ronald Rudaitis – Grades 5-8 Drama Club - Wednesday  
Laura Colfer – Grades 3-5 Homework Club – Thursday  
JoAnne Vitiello – Grades 2-4 Zumba Club – Thursday  
Laurie Verdeschi – Grades 2-5 Lego Club – Thursday  
Lou Castellano – Grades K-1 Puppet Club – Thursday  
Kathleen Gray – Grades 6-8 Homework Club – Thursday  
Dr. Sharyn Lawall – Grades 6-8 SAVE Promise Club – Thursday  
Tara Smith – Grades 2-3 Color & Collage Club – Thursday  
Patricia Hancock – Grades 2-6 Yoga Club – Thursday  
Jessica Ovanessian – Grades 6-8 Tuckahoe Tech Squad – Thursday  
Ronald Rudaitis – Grades 6-8 Filmmaking Club – Thursday  
Barbara Sanders – Grades 4-8 Portfolio Club – Monday  
Barbara Sanders – Grades 4-8 Portfolio Club - Friday

2. RESOLVED that the Board of Trustees appoint Christina Cali as a TCCP monitor effective October 16, 2019 for the 2019/2020 school year at an hourly rate of \$14.74.
3. RESOLVED that the Board of Trustees appoint Shannon Nunez as a Breakfast Monitor effective September 4, 2019 for the 2019/2020 school year at an hourly rate of \$20.00.
4. RESOLVED that the Board of Trustees appoint Jahlia Nash as a school monitor and translator effective October 16, 2019 for the 2019/2020 school year at an hourly rate of \$16.12.
5. RESOLVED that the Board of Trustees appoint Donna Dietz and Nicole Gorman as Substitute Teacher's as needed for the 2019/2020 school year effective October 16, 2019 through June 30, 2020; at a rate of pay of \$150 per diem.
6. RESOLVED that the Board of Trustees appoint Christina Cali as a Substitute Teacher as needed for the 2019/2020 school year effective May 4, 2020; at a rate of pay of \$150 per diem.
7. RESOLVED that the Board of Trustees appoint Kelly Kane as a Substitute Teacher as needed for the 2019/2020 school year effective February 10, 2020; at a rate of pay of \$150 per diem.

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8. RESOLVED that the Board of Trustees appoint Jennifer Snell as a Grade 5 Leave Replacement Teacher effective October 23, 2019 through on or about November 21, 2019; rate of pay to be at Step 1F (\$62,988) prorated for school year 2019/2020 and the district to provide health and dental insurance coverage as per the TTA Contract.

**Field Trips**

9. RESOLVED that the Board of Trustees approve the field trip request of Grades 6 to visit the Greek Orthodox Church for a Summit for Bully Prevention on October 23, 2019, 9:30 a.m. to 1:15 p.m. at an approximate cost to the district of \$422.18.
10. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit Hallockville and Gabrielson's Farm to explore life as a child in the 19<sup>th</sup> century on October 24, 2019 from 9:00 a.m. to 2:00 p.m. at an approximate cost to the district of \$825.60.
11. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Long Island Science Center to support the science curriculum on January 15, 2020 from 8:15 a.m. to 12:00 p.m. at an approximate cost to the district of \$902.18.
12. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Southampton Historical Museum for a lesson in community past and present on February 6, 2020, time to be determined at an approximate cost to the district of \$324.76.
13. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Westhampton Beach Performing Arts Center for a performance of *Miss Nelson* on May 13, 2020 from 11:00 a.m. to 2:30 p.m. at an approximate cost to the district of \$926.18.
14. RESOLVED that the Board of Trustees approve the field trip request of Grade 6 to visit the Westhampton Beach Performing Arts Center for a performance of *Walk Two Moons* on May 15, 2020, 8:15 a.m. to 1:15 p.m. at an approximate cost to the district of \$1,089.60.
15. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Atlantis Marine World Aquarium for a lesson in life on Long Island on June 17, 2020, 8:45 a.m. to 2:30 p.m. at an approximate cost to the district of \$1,501.05.
16. RESOLVED that the Board of Trustees approve the field trip request of Grade 4 to visit Old Bethpage Village Restoration to learn about local history in a mid-19<sup>th</sup> century farming community on October 25, 2019 from 8:00 a.m. to 2:30 p.m. at an approximate cost to the district of \$617.02.
17. RESOLVED that the Board of Trustees approve the field trip request of Grade 4 to visit Smithtown Historical Society to experience 19<sup>th</sup> century living in connection with Social Studies and ELA curriculum on November 1, 2019 from 8:30 a.m. to 2:30 p.m. at an approximate cost to the district of \$617.02.

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**Policy**

18. RESOLVED that the Board of Trustees approve the following Tuckahoe Common School District policy.

Policy 8334 – Use of Credit Cards

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 19 through 27.

**Finance**

19. WHEREAS, the Board of Trustees of the Tuckahoe Common School District has committed to ensuring a responsible budget for the 2019-2020 school year that ensures adequate and proper instruction and payment of all necessary expenses;  
THEREFORE, BE IT RESOLVED that this Board of Trustees herein sets the tax levy for the 2019-2020 school year at \$18,948,138. This levy is \$600,000 less than the original proposed budget of \$19,548,138 for the 2019-2020 school year. This results in a change from the proposed tax levy of 2.9% to -0.26% when compared to the 2018-2019 school year.
20. WHEREAS, the Board of Trustees of the Tuckahoe Common School District has been committed to fiscal responsibility to this community; and,  
WHEREAS, based on cost-saving efficiencies, and generally lower than budgeted spending some budgeted funds from 2018-2019 remained;  
THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes that the Unassigned Fund Balance be fully funded to the maximum of 4% for a total of \$871,909 as per guidelines as provided by the New York State Real Property Tax Law Section 1318, and the remaining funds be allocated to the Workers Compensation Reserve Fund, Employee Retirement System Reserve Fund, Unemployment Reserve Fund, and the new Teachers Retirement System Reserve Fund.  
THEREFORE, BE IT FURTHER RESOLVED that the Board of Trustees authorizes an increase to the Workers Compensation Reserve Fund of \$75,000; Employee Retirement System Reserve Fund of \$75,000; Unemployment Reserve Fund of \$56,320; and the Teachers Retirement System Reserve Fund be allocated \$112,845.
21. RESOLVED that the Board of Trustees approve BELFOR Long Island LLC to provide remediation services to the Tuckahoe Common School District for the school year 2019/2020, at a cost not to exceed \$20,000.
22. RESOLVED, that the Board of Trustees approve Behavioral Strategies, Licensed Behavior Analyst & LMSW PLLC to provide school age students consultation services based on their IEP's, Home Program Services as determined by the Committee on Special Education, Supervision of Home Staff provided by a certified special education teacher and/or analyst specializing in ABA as designated by the Committee on Special Education and Parent Training Services when requested by the Committee on Special Education, along with all evaluations and reports for the 2019/2020 school year at the approximate proposed cost based on the contractual rate sheet.

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23. WHEREAS, the Board of Trustees of the Tuckahoe Common School District adopted a Policy to Dispose of Surplus items, and;  
WHEREAS, the Board of Trustees has designated the School Business Official as the person responsible to properly dispose of said obsolete items,  
THEREFORE, BE IT RESOLVED, that the following list of obsolete items submitted by the Social Studies Department and reviewed by the Board of Trustees be declared obsolete and disposed of at the discretion of the School Business Official.  
Pearson/Prentice Hall- America: History of our Nation- 2011 (Quantity 41)  
ISBN- 13: 978-0-13-369946-3  
ISBN- 10: 0-13-369946-3  
Pearson/Prentice Hall- My World History: Early Ages 2012 (Quantity 35)  
ISBN- 13: 978-0-13-372697-8  
ISBN- 10: 0-13-372697-5

**Administrative**

24. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Homeschooling Packet for the 2019/2020 school year.
25. RESOLVED that the Board of Trustees approve and submit the Tuckahoe Common School District Undue Burden Independent Evaluator Hardship Waiver Application for the 2019/2020 school year.
26. WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews;  
WHEREAS, the individual named below has successfully completed a training course that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents;  
NOW, THEREFORE, BE IT RESOLVED, that the Tuckahoe Common School District certify the following individual as a lead evaluator: Doreen Buckley, Director of P.P.S.

**CSE Recommendations**

27. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on September 5, 2019, September 16, 2019, September 23, 2019, September 27, 2019, October 1, 2019, October 3, 2019, October 4, 2019, October 7, 2019 and October 8, 2019 for the following students.

#111080000	#120480418	#120480339	#120480541	#120480550
#111040000	#120480066	#120480328	#120480324	#120480471
#120480237	#120480250	#120480008	#120480096	#120480236

**XV. Convene Meeting of the Audit Committee**

At 8:05 p.m. Robert E. Grisnik convened a meeting of the Audit Committee, seconded by Timothy M. Gilmartin and unanimously carried.

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- Cullen & Danowski LLP, External Auditors – Presentation of the Audited Financial Statements for the 2018/2019 School Year

28. RESOLVED that the Board of Trustees accept the Audited Financial Statements as presented for the school year 2018/2019.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

**XVI. Executive Session**

At 8:42 p.m., Sean Hattrick made a motion to adjourn the Audit Committee meeting and convene Executive Session to discuss Contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 9:20 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

*Signed:* Linda Springer, District Clerk