

**Tuckahoe Common School District
Minutes – Regular Board Meeting
June 10, 2019**

Daniel Crough, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 7:30 p.m.

The following Board members and District officials were present:

Dr. Daniel Crough, Chairman
Robert E. Grisnik, Vice-Chairman
Sean Hattrick, Trustee

Leonard Skuggevik, Superintendent
Arlette Sicari, Principal
Linda Springer, District Clerk
Carl Fraser, Interim School Business Official
Katelyn Fretto, District Treasurer

The following individuals were also present:

Mary-Alice Halsey	Mitch Sobczyk	Jessica Ovanessian	Korey Tietjen
Laurie Verdeschi	Tim Gilmartin	Kathy Cervone	Lorraine Duryea
Melissa Idler	Angela Parisi	A.Cervone	Daniel Berry
Kathy Grigo	Karen Lucas	Susie Armusewicz	Teague Cameron
Maria Lima	Mary Schneider	Jamie McNamara	

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED, that the Board of Trustees approve the minutes of the Annual Budget Hearing and Regular Board Meeting on May 13, 2019, the Special Board Meeting on May 20, 2019 and the Annual Meeting and Trustee Election on May 21, 2019.

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick, and unanimously carried.

III. Approval of Treasurer’s Report

RESOLVED, that the Board of Trustees approve the Treasurer’s Report for the month of May 2019.

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick, and unanimously carried.

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IV. Correspondence

1. Eastern Suffolk BOCES – Thank you for the support of the Eastern Suffolk BOCES 2019-2020 Administrative Budget
2. New York State School Board Association (NYSSBA) – School Board Appreciation Week Reception, Thursday, June 27, 2019 at The Inn at East Wind Long Island
3. SCOPE’S Annual Dinner Meeting – August 8, 2019

V. Superintendent’s Report

1. **Enrollment Update:**
PK-20, K-26, Grade 1-32, Grade 2-23, Grade 3-19, Grade 4-27, Grade 5-32, Grade 6-31, Grade 7-29, Grade 8-23 = 262
Southampton H.S.-141, Hampton Bays Elementary/Middle-1, Raynor Country Day School – 11, Our Lady of the Hamptons-24, Southampton Elementary/Intermediate Schools –6, Chaminade-1, BOCES-1, WHBLC-9, Alternatives-3, Montessori-1, County (pending services)-1, St. John’s Baptist-1, County Services-1, New Interdisciplinary School-1 = 202
Total Enrollment: 464 students
2. Mr. Skuggevik informed the Board that the Tuckahoe Teachers’ Association would like to begin the process of negotiations.
3. Mr. Skuggevik reported on the mental health presentation that he presented at the NYSCOSS conference.
4. Mr. Skuggevik announced that Jamie Pajan, Foreign Language Teacher, was appointed to the LOTE (Language Other Than English) Standards Revision Process and Application for Regional Review Committee.
5. Mr. Skuggevik requested SYNTAX to present a quote for information broadcasting for the district.
6. Mr. Skuggevik and members of the Board of Trustees presented Dr. Daniel Crough with a plaque, flowers and candy for his nine years of dedicated service as a Board of Trustee member for the Tuckahoe Common School District.

VI. Principal’s Report

1. Barbara Sanders, along with students, presented a slideshow for STEAM and Empty Bowls. Mrs. Sanders presented Portfolio Awards to students and certificates to Ava Lima and Marin Gilmartin for being chosen for the NYSSBA Art Exhibit at the NYSSBA convention this Fall.

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2. Mrs. Sicari presented the Next Generation Standards Curriculum
3. Mrs. Sicari reported on the upcoming school events.

XV. Business Official’s Report

1. Mitch Sobczyk reviewed the “News & Notes” he prepared regarding work that has been completed to date.
2. Carl Fraser reported on residency updates for incoming and outgoing student files.
3. Carl Fraser reviewed the monthly Fund Balance Analysis.

XVI. New Business - None

XVII. Old Business - None

XVIII. P.T.O. Report - None

XIX. Tuckahoe Educational Foundation Report - None

XX. Public Commentary

Lorraine Duryea requested that the district work together with the community to help with assessments and taxes.

XXI. Resolutions (For Approval)

Approve: Motion made by Daniel Crough, seconded by Robert E. Grisnik and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 8, 11 through 19 and 22 through 34.

Personnel

1. RESOLVED that the Board of Trustees approve Angela Parisi to perform duties required as Guidance Counselor for the Tuckahoe Common School District effective July 1, 2019 through August 30, 2019; not to exceed 10 days at per diem rate.
2. RESOLVED that the Board of Trustees approve Jessica Ovanessian to perform Instructional Technology services effective July 1, 2019 through August 30, 2019 not to exceed 25 days at per diem rate.
3. RESOLVED that the Board of Trustees appoint Logan Robinson to perform Instructional Technology services effective July 1, 2019 through August 30, 2019 at a rate of pay of \$20.00 per hour, not to exceed \$4,000, duties will include reimaging and preparing tablets, inventory, updating directories and other duties as assigned by the Administration.

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4. RESOLVED that the Board of Trustees approve payment to Angela Parisi, Guidance Counselor for guidance Summer Program preparatory work from March 26, 2019 to June 30, 2019 at per diem rate.
5. RESOLVED that the Board of Trustees approve Linda Springer to a one-time carry over up to seven (7) unused vacation days from the 2018/2019 school year to be used by December 31, 2019.
6. RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated June 26, 2017 providing for the terms and conditions of the employment of Doreen Buckley as Director of Special Education and Pupil Personnel Services for the period July 1, 2019 through June 30, 2020.
7. RESOLVED, that the Board Chairman is authorized to execute Agreements providing for the terms and conditions of the employment of Linda Springer as Executive Assistant and District Clerk for the period July 1, 2019 through June 30, 2020.
8. RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated July 10, 2017 providing for the terms and conditions of the employment of Matthew Doris as Food Service Director for the period July 1, 2019 through June 30, 2020.
9. RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated July 1, 2017 providing for the terms and conditions of the employment of Adrienne Heiselman as Account Clerk Typist for the period July 1, 2019 through June 30, 2020.

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10. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated May 7, 2018 providing for the terms and conditions of the employment of Lauri Lenahan as Account Clerk Typist for the period July 1, 2019 through June 30, 2020.

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Appointments

11. RESOLVED that the Board of Trustees appoint Kelsey Cameron as a Substitute Teacher on an as needed basis for the 2018/2019 school year effective June 11, 2019 through June 30, 2019; at a rate of pay of \$150 per diem.
12. RESOLVED, that the Board of Trustees approve the following teachers of The Tuckahoe Common School District to provide summer educational instruction effective July 8, 2019 through August 15, 2019 at a per diem rate of \$250.

Linda Cennamo	Kathleen Gray	Justine Charos	Antoinette Counihan
Jennifer Finocchiaro	Dierdre Greenwald	Stephanie Neill	Jessica Ovanessian
Angela Parisi	Kerry Terry	Laurie Verdeschi	JoAnne Vitiello
Allison Whittle			

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13. RESOLVED that the Board of Trustees approve Wendy Meyer as School Nurse for the Summer Program, effective July 8, 2019 through August 15, 2019 at a per diem rate of \$250.

14. RESOLVED, that the Board of Trustees approve the following appointments:

Elizabeth Rodrigues as an office helper on an as needed basis effective July 1, 2019 through August 30, 2019; rate of pay \$21.60 per hour.

Derrick Edgar as a per diem substitute custodian for the 2019/2020 school year effective July 1, 2019; rate of pay \$21.82 per hour.

Norris Riddick, Shonda Reed, Justin Maas, Timothy Jackson, Luis Guerrero and Volodymyr Yaremchuk as per diem substitute custodians for the 2019/2020 school year effective July 1, 2019, rate of pay \$20.17 per hour.

15. RESOLVED that the Board of Trustees appoint Nicole Hadix to perform duties for the Reading Department effective July 1, 2019 through August 30, 2019 at a rate of pay of \$20.00 per hour, not to exceed 12 hours per week.

Administrative

16. RESOLVED that the Board of Trustees as per Policy 5152 sets the tuition rate for non-resident students at \$4,000 for the 2019/2020 school year; this rate is applicable for non-resident students of staff and full-time in-house vendors only.

17. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District School Counseling Plan for the 2019/2020 school year.

Finance

18. RESOLVED that the Board of Trustees authorize the School Business Official to make all necessary budgetary transfers for the end of the year financial book closing.

19. RESOLVED that the Board of Trustees approves payment to Long Island Game Farm Inc. to provide a petting zoo to Grades PreK through Grade 2 on June 11, 2019 at \$425.00 per hour, not to exceed three (3) hours, and mileage at \$1.25 per mile.

20. RESOLVED that the Board of Trustees of the Tuckahoe Common School District approve the agreement for the following services with Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC for the period of July 1, 2019 – June 30, 2020 and authorize the chairman to execute the agreement in accordance with the terms and services outlined therein.

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21. RESOLVED that the Board of Trustees approve LIDC (Long Island Development Consulting) to provide parent training for the parents of children with special needs effective July 1, 2019 through June 30, 2020 per the contractual agreement.

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22. RESOLVED that the Board of Trustees approve the services agreement between the Tuckahoe Common School District and U.S. OMNI for continuation of 403(b)/457(b) administration services for the 2019/2020 school year at an annual amount of \$860.
23. RESOLVED that the Board of Trustees approve Printing House Press for copying and production of legal documents, as requested by Special Legal Counsel, regarding a pending litigation matter in the amount of \$1,170.
24. RESOLVED that the Board of Trustees approve BookSmart Accounting “A division of Corporate Accounting Solutions, LLC.” of 91 Broadhollow Road, Melville, NY 11747 to provide professional accounting services to the Tuckahoe Common School District effective July 1, 2019 through June 30, 2024 as per the five-year contractual agreement.
25. RESOLVED that the Board of Trustees approve the Eastern Suffolk BOCES Shared Services Agreement for the 2019/2020 school year.
26. RESOLVED that the Board of Trustees approves the Board Chairman to execute an amendment to the agreement dated March 20, 2019 with John J. Finello as Board Consultant, effective May 1, 2019 through May 9, 2019 per the terms and conditions set forth in the agreement with payment not to exceed \$1,250.

27. *Authorization to Establish Tuckahoe Common School District Teachers’ Retirement Contribution Reserve Sub-Fund*

WHEREAS, Section 6-r of the New York State General Municipal Law was amended to allow school districts that participate in the New York State Teachers’ Retirement System to establish a sub-fund within its retirement contribution reserve fund to finance retirement contributions to the New York State Teachers’ Retirement System and/or to offset all or a portion of the amount deducted from the moneys apportioned to the school district from the State for the support of common schools pursuant to Education Law §521; and

WHEREAS, the Tuckahoe Common School District participates in the New York State Teachers’ Retirement System; and

WHEREAS, the Tuckahoe Common School District established a retirement contribution reserve fund on 5/12/2008, entitled Retirement Contribution Reserve Fund.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Tuckahoe Common School District hereby establishes a sub-fund, entitled Tuckahoe Common School District Teachers’ Retirement Contribution Reserve Sub-Fund, within its retirement contribution reserve fund, subject to the requirements of New York State General Municipal Law §6-r, effective immediately.

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28. *Resolution to Increase the Retirement Reserve Contribution Fund Limit Established on 5/12/2008*
RESOLVED, that the Board of Trustees of the Tuckahoe Common School District at Southampton, County of Suffolk, increase the total Retirement Reserve Fund threshold cap established on May 12, 2008 from the not to exceed limit of \$500,000 to \$1,500,000.
29. *Resolution to Increase various reserve funds with unassigned fund balance remaining at June 30, 2019*
RESOLVED, that the Board of Trustees hereby authorizes and directs that unassigned fund balance remaining in the District’s General Fund at the conclusion of the 2018-19 fiscal year on June 30, 2019, or so much of the amount as is available for this purpose, shall be transferred to the following reserves:
Workers’ Compensation reserve fund to a maximum of \$300,000
Unemployment reserve fund to a maximum of \$300,000
Retirement Contribution reserve fund to a maximum of \$300,000
Tuckahoe Common School District Teachers’ Retirement Contribution Reserve Sub-Fund to a maximum of 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law, section 501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
Employee Benefit Accrued Liability reserve fund to a maximum of \$50,000.
The funds shall be deposited, invested, and accounted for in accordance with General Municipal Law.
BE IT FURTHER RESOLVED that the above-described transfer may occur at any time after the District’s year-end fund balance, as of June 30, 2019 has been calculated and ascertained with reasonable certainty, provided that the transfer shall occur prior to the issuance of the District’s tax levy for the 2019-2020 school year.
30. **TAX ANTICIPATION NOTE RESOLUTION OF TUCKAHOE COMMON SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 10, 2019, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,800,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2020**
RESOLVED BY THE BOARD OF TRUSTEES OF TUCKAHOE COMMON SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:
Section 1. Tax Anticipation Notes (herein called “Notes”) of Tuckahoe Common School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$2,800,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).
- Section 2. The following additional matters are hereby determined and declared:
- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2019 and ending June 30, 2020, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
 - (b) The Notes shall mature within the period of one year from the date of their issuance.
 - (c) The Notes are not issued in renewal of other notes.
 - (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

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Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the Chairman of the Board of Trustees, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the Chairman of the Board of Trustees, the Vice Chairman of the Board of Trustees, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Field Trips

31. RESOLVED that the Board of Trustees approve the field trip request of Grade 8 to visit Washington D.C. from May 6, 2020 through May 8, 2020 to visit historical monuments, landmarks and museums in connection with the Social Studies curriculum at an approximate cost to the district of \$20,366.
32. RESOLVED that the Board of Trustees approve the field trip request of the National Junior Honor Society to visit the United Nations and Gershwin Theater on October 23, 2019 from 7:00 a.m. to 7:00 p.m. at an approximate cost to the district of \$3,439.

Building Use

33. RESOLVED that the Board of Trustees approve the building use request of the Tuckahoe P.T.O. to utilize the school district building and grounds as needed for the 2019-2020 school year as per the 2019-2020 Tuckahoe P.T.O. calendar provided.

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CSE Recommendations

34. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on April 10, 2019, April 29, 2019, May 7, 2019, May 8, 2019, May 9, 2019, May 17, 2019, May 30, 2019, May 31, 2019, and June 3, 2019 for the following students.

#120480497	#120480483	#120480206	#120480192	#103140001
#120480405	#112360009	#120480265	#120480464	#120480467
#101550002	#120480466	#120480228	#102450001	#120480471
#120480203	#120480380			

XXII. Executive Session

At 9:06 p.m., Daniel Crough made a motion to enter Executive Session to discuss Contractual and Personnel Matters, seconded by Sean Hattrick and unanimously carried.

At 9:32 p.m., the Board came out of Executive Session and passed the following resolution.

RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated July 1, 2017 providing for the terms and conditions of the employment of Katelyn Fretto as District Treasurer for the period July 1, 2019 through June 30, 2020.

Approve: Motion made by Daniel Crough, seconded by Sean Hattrick and unanimously carried.

RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated January 2, 2018 providing for the terms and conditions of the employment of Carl Fraser as Interim School Business Official for the period July 1, 2019 through June 30, 2020.

Approve: Motion made by Daniel Crough, seconded by Sean Hattrick and unanimously carried.

RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated July 24, 2017 providing for the terms and conditions of the employment of Leonard Skuggevik as Superintendent of Schools for the period July 1, 2019 through June 30, 2020.

Approve: Motion made by Daniel Crough, seconded by Sean Hattrick and unanimously carried.

At 9:33 p.m., Daniel Crough made a motion to adjourn the meeting, seconded by Sean Hattrick, and unanimously carried.

Signed: Linda Springer
Linda Springer, District Clerk