

**Tuckahoe Common School District
Minutes – Regular Board Meeting
September 17, 2018**

Dr. Daniel Crough, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 7:30 p.m.

The following Board members and District officials were present:

Dr. Daniel Crough, Chairman
Robert E. Grisnik, Vice-Chairman
Sean Hattrick, Trustee

Leonard Skuggevik, Superintendent
Arlette Sicari, Principal
Linda Springer, District Clerk
Carl Fraser, Interim School Business Official
Katelyn Smith, District Treasurer
Doreen Buckley, Director of P.P.S.

The following individuals were also present:

Mitch Sobczyk	Mary-Alice Halsey	Daniel Berry	Christopher Fretto
Laura Nigro	German Hernandez	Julia Camacho	Karen Lucas
Peter Falango	JoAnne Vitiello	Angelica Bonilla	
Elizabeth Rodrigues			

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on August 13, 2018.

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick, and unanimously carried.

III. Treasurer’s Report

RESOLVED that the Board of Trustees approve the Treasurer’s Report for the month of August 2018.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

IV. Correspondence - None

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V. Superintendent’s Report

1. Enrollment Update:
PK-19, K-25, Grade 1-31, Grade 2-25, Grade 3-20, Grade 4-27, Grade 5-34, Grade 6-32, Grade 7-31, Grade 8-23 = 267
Southampton H.S.-138, Hampton Bays Elementary/Middle-1, Raynor Country Day School – 10, Our Lady of the Hamptons-21, Southampton Elementary/Intermediate Schools – 5, Chaminade-1, BOCES-1, WHBLC-8, Alternatives-1, Montessori-1, Pre-K(pending services)-1, St. John’s Baptist-1, Bridgehampton-1, County Services-1 = 191
Total Enrollment: 458 students
2. Mr. Skuggevik updated the Board on the New York State Next Generation Learning Standards.
3. Mr. Skuggevik informed the Board that new procedures and protocols have been implemented including the hiring new staff. He thanked Mrs. Fretto for her instrumental work done in creating the new procedures and protocol.

VI. Principal’s Report

1. Mrs. Sicari updated the Board on the upcoming school events, Superintendent’s Conference Day and the opening of school.

VII. Business Official’s Report

1. Mitch Sobczyk reviewed the “News & Notes” he prepared regarding work that has been completed to date. Mr. Sobczyk also updated the Board on the capital projects timeline.
2. Mr. Fraser reviewed the Residency Report.
3. Mr. Fraser updated the Board regarding bus transportation on the opening day of school.

VIII. New Business

1. Mr. Hattrick informed the Board of the upcoming 10K/5K Run/Walk on October 13th which is sponsored by the Tuckahoe Educational Foundation.

IX. Old Business

1. Mr. Fraser and Mrs. Fretto followed up on the request of the Board to inquire about the district’s banking investments. Mr. Fraser and Mrs. Fretto were able to negotiate increased rates of interest with the banks, they will continue to negotiate with the banks regarding these rates for the future.

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2. Mr. Skuggevik updated the Board regarding the Suffolk County Sheriff Department Audit. The results of that audit found two small security concerns. The security concerns have been addressed and completed.
3. Mr. Skuggevik informed the Board that Elizabeth Rodrigues was attending the meeting as an Interpreter. Mr. Skuggevik thanked Ms. Rodrigues for attending.
4. Mr. Skuggevik updated the Board that two staff volunteers will be creating an outline for the Kindergarten through Grade 4 swim lessons program. The outline will integrate the program into the school curriculum. The swim program is slated to take place in the Spring and be funded through donations.

X. Policy

First Reading of the following policies:

Policy 0110 – Sexual Harassment
Policy 0110-R – Sexual Harassment Regulation
Policy 1400 – Public Complaints
Policy 2340 – Notice of Meetings
Policy 4311.1-R Display of the Flag Regulation

Mr. Grisnik requested clarifications regarding Policy 4311.1-R.

XI. Public Commentary

Laura Nigro asked questions regarding the Treasurer’s Report that was presented and approved. Ms. Nigro requested information to once again propose a merger proposition with the Southampton School District. Daniel Berry inquired as to the update of teacher websites.

XII. Resolutions

Approve: Motion made by Robert E. Grisnik, seconded by Sean Hattrick and unanimously carried;
BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 19.

Finance

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1. RESOLVED that the Board of Trustees approve the Special Education Services Contract between the Tuckahoe Common School District and the Southampton Union Free School District, for the education of special education students in the elementary and intermediate grades for which the Tuckahoe Common School District is unable to provide; effective September 6, 2018 through June 26, 2019.
2. RESOLVED that the Board of Trustees approve the Part-Time Tuition Agreement between Southampton Union Free School District and Tuckahoe Common School District to provide instruction to all residents of Tuckahoe who are of high school age (grades 9-12) for the school year 2018/2019.
3. RESOLVED that the Board of Trustees approve the Extracurricular Sports Tuition Agreement between Southampton Union Free School District and Tuckahoe Common School District to provide extracurricular athletic sports teams for Tuckahoe students in grades 7 and 8 for the school year 2018/2019.
4. RESOLVED that the Board of Trustees approve the salary schedule movement for Mary O'Donnell from column 4H (\$75,461) to column 4J (\$77,332), effective September 1, 2018.
5. WHEREAS, the Board of Trustees of the Tuckahoe Common School District adopted a Policy to Dispose of Surplus items, and;
WHEREAS, the Board of Trustees has designated the School Business Official as the person responsible to properly dispose of said obsolete items,
THEREFORE, BE IT RESOLVED, that the inventory list of obsolete items submitted by the Technology Department and reviewed by the Board of Trustees be declared obsolete and disposed of at the discretion of the School Business Official.
6. RESOLVED that the Board of Trustees approve People's United Bank, National Association and The Bank of New York Mellon to be designated as an official depository for Tuckahoe Common School District collateralized municipal deposits effective September 18, 2018 in accordance with Board Policy 6240; and
BE IT FURTHER RESOLVED that the Board of Trustees approve the resolution with People's United Bank, National Association and The Bank of New York Mellon authorizing Katelyn Fretto, District Treasurer as the designee for online access and communication effective September 18, 2018 as in accordance with Board Policy 6410.

Appointments

7. RESOLVED that the Board of Trustees does hereby appoint the following Extracurricular Advisors for the 2018/2019 school year:

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Carmella Palumbo - AV Coordinator - \$2,496
Kerry Terry – Student Council - \$1,570
Deirdre Greenwald – Student Council - \$1,570
Allison Whittle – Community Service Advisor - \$1,249
Bonnie Downs – Community Service Advisor - \$1,249
Allison Whittle – National Junior Honor Society - \$1,249
Bonnie Downs – National Junior Honor Society - \$1,249
Lou Castellano – Yearbook - \$1,873
Sharyn Lawall – Yearbook - \$1,873
Carmella Palumbo – Dramatics - \$1,498
Jessica Ovanessian – Grade 6 Class Advisor - \$1,249
Kerry Terry – Grade 6 Class Advisor - \$1,249
Allison Whittle – Grade 7 Class Advisor - \$1,249
Kerry Terry – Grade 7 Class Advisor - \$1,249
Kristen Quinn – Grade 8 Class Advisor - \$2,496
Carmella Palumbo – Grade 8 Class Advisor - \$2,496
Carmella Palumbo - Outdoor Education Program Director - \$1,249
Kerry Terry - Outdoor Education Program Director - \$1,249

8. RESOLVED that the Board of Trustees approve the appointment of Nicole Hadix as Breakfast Duty Monitor for the 2018/2019 school year at an hourly rate of \$20.00.
9. RESOLVED that the Board of Trustees approve the appointment of Christopher D. Fretto as school monitor for the 2018/2019 school year, effective September 18, 2018 at an hourly rate of \$15.72.
10. RESOLVED that the Board of Trustees approve Melissa Dexter and Danielle Philipin as Substitute Teachers as needed for the 2018/2019 school year effective September 18, 2018 through June 30, 2019; at a rate of pay of \$125 per diem, with an increase to \$135 per diem after 20 full days of service to the district.

Personnel

11. RESOLVED that the Board of Trustees appoint Patricia Hancock to a four (4) year probationary period in the tenure area of teaching assistant for the period from September 18, 2018 through September 17, 2022 in accordance with Education Law §3012 at a salary of \$31,341 (prorated) for the school year 2018/2019.

Administrative

12. WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews; WHEREAS, the individual named below has successfully completed a training course that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents; NOW, THEREFORE, BE IT RESOLVED, that the Tuckahoe Common School District certify the following individuals as a lead evaluator:
Arlette Sicari, Principal

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Doreen Buckley, Director of P.P.S.

13. WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews; WHEREAS, the individual named below has successfully completed a training course that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents; NOW, THEREFORE, BE IT RESOLVED, that the Tuckahoe Common School District certify the following individual as a lead evaluator:
Leonard Skuggevik, Superintendent

Field Trips

14. RESOLVED that the Board of Trustees approve the field trip request of Grade 3 to visit the Bronx Zoo to study world communities, habitat, adaptations and life cycles on October 2, 2018, with a rain date of October 9, 2018, 8:00 a.m. to 5:00 p.m. at an approximate cost to the district of \$1,816.
15. RESOLVED that the Board of Trustees approve the field trip request of Grade 4 to visit Old Bethpage Village Restoration to explore local history and experience life in a mid-19th Century farming community on November 2, 2018, 8:00 a.m. to 4:00 p.m. at an approximate cost to the district of \$987.86.
16. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit Hallockville Farm and Museum to explore the life of a child in the 19th Century on October 26, 2018, 8:30 a.m. to 2:00 p.m. at an approximate cost to the district of \$884.91.
17. RESOLVED that the Board of Trustees approve the partial and full day field trip requests of Grades 4 and 6 to visit the Parrish Art Museum for lessons in Art history for the 2018/2019 school year. The approximate cost to the district will be \$367.95 for a partial day and \$639.92 for a full day, with all costs reimbursable to the district through the Parrish Art Museum Grant.

Building Use

18. RESOLVED that the Board of Trustees approve the building use request of the Tuckahoe Educational Foundation to hold meetings in the Library from 7:00 p.m. to 8:30 p.m., dates to be determined; and additionally to hold a 10K/5K Run/Walk 7:00 a.m. to 12:00 p.m. on October 13, 2018.

CSE Recommendations

19. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education from the meetings held on August 30, 2018 and September 7, 2018 for the following students.

#103140001 #120480466 #120480163 #103140001

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At 8:43 p.m., Daniel Crough made a motion to convene a meeting of the Audit Committee, seconded by Robert E. Grisnik and unanimously approved.

XIII. Audit Committee Meeting

- The Claims Auditor Report for the period of January 1, 2018 to June 30, 2018 was presented by Mr. Fraser and Mrs. Fretto. The Board requested a revision to the report, an update will be presented by Frank Perry, Claims Auditor at the October 9, 2018 meeting.

20. RESOLVED that the Board of Trustees accept the Claims Auditor Report for the period January 1, 2018 to June 30, 2018.

Approve: Motion made by _____ seconded by _____

XIV. Executive Session

At 9:01 p.m., the Sean Hattrick made a motion to go into Executive Session to discuss Personnel and Contractual Matters, seconded by Robert E. Grisnik and unanimously carried.

At 9:44 p.m., the Board came out of Executive Session and passed the following resolutions.

21. RESOLVED that the Board of Trustees approve the agreement dated September 17, 2018 by and between the Tuckahoe Teachers Association (“the Association”) and the Tuckahoe Common School District (“the District”).

1. The District Health and Safety work may be chaired by an individual other than the Nurse, including but not limited to the Superintendent of Schools, for the 2018/2019 and 2019/2020 school year.
2. This shall not be used in any proceeding, hearing or forum whatsoever, as evidence of a breach of the Association’s exclusivity of work.
3. The District acknowledges that the Association has exclusivity of the work at issue.
4. This Agreement shall sunset on June 30, 2020.
5. This Agreement represents the totality of the parties’ agreements regarding this issue. There are no other agreements, oral or otherwise.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

22. BE IT RESOLVED that the Board of Education hereby ratifies and approves a certain Memorandum of Agreement dated September 17, 2018 between the School District and the Tuckahoe Civil Services Employee Association (CSEA); and

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BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to execute the new collective bargaining agreement incorporating the terms of the Memorandum of Agreement.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

23. WHEREAS, the Tuckahoe Common School District is authorized to contract with individuals for the provision of skilled nurse staffing services; and
WHEREAS, Health Source Group, Inc. (hereinafter referred to as the “Service Provider”), as the party of the second part, having its principal place of business for purposes of this Agreement at 76 North Broadway Suite 3003, Hicksville, New York 11801, is licensed to provide skilled nurse staffing services; and
WHEREAS, the Tuckahoe Common School District desires that Service Provider provide skilled nurse staffing services; and
WHEREAS, Service Provider is capable of and willing to provide the within services to Tuckahoe Common School District;
NOW THEREFORE, in consideration of the mutual promises and covenants contained in the Agreement, the parties hereto mutually agree as follows:
1. Term Of Agreement: This Agreement shall be in effect for the period July 1, 2018 to June 30, 2019, unless terminated earlier, as set forth herein.
 2. Scope Of Services: Service Provider shall provide Tuckahoe Common School District with skilled nursing staffing services on an as-needed and as-requested basis. Service Provider acknowledges and agrees that it is responsible for ensuring that any service provided pursuant to this Agreement complies with all pertinent provisions of Federal, State, and local statutes, rules, and regulations.
 3. Payment Schedule: In full consideration for the services to be rendered by Service Provider to the Tuckahoe Common School District for the term of this Agreement, Tuckahoe Common School District agrees to pay Service Provider:
R.N. Services \$54.00 per hour, L.P.N. Services \$40.00 per hour, C.N.A. Services \$25.00 per hour, R.N. services for an overnight trip shall be billed at the hourly rate, less the standard overnight sleep period of eight (8) hours. In the event the R.N. is instructed by a Tuckahoe Common School District staff member to provide nursing services during the aforesaid eight (8) hour period, Tuckahoe Common School District agrees to pay Service Provider for the time actually worked on a prorated basis.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

At 10:05 p.m., Robert E. Grisnik made a motion to adjourn the meeting, seconded by Sean Hattrick, and unanimously carried.

Signed:
Linda Springer, District Clerk